

**LINGNAN UNIVERSITY**  
**Core Curriculum and General Education Office**

**Application for General Education Credit**

1. The General Education Programme consists of a list of courses officially designated for General Education credit. **In addition, some courses taken outside students' study programme may be eligible for General Education credit.** Students who wish to take courses not listed in the General Education Programme for the fulfillment of University General Education requirements must seek approval from the Core Curriculum and General Education Office **before** enrolling in the courses concerned by filling out this application form.
2. The completed form should be submitted at least TWO WEEKS prior to REGISTRATION REVISION of courses for each term (registration scheduled respectively in mid-August and mid-January). The Director of Core Curriculum and General Education will consider the application and inform the student concerned of the decision no later than the first day of class. The Core Curriculum and General Education Office will forward a copy of the approved application to the Registry for record-keeping purposes. The same course cannot be taken for credit in General Education and in a major or minor area of concentration.
3. The relevant course will not carry a course code denoting General Education as those listed officially as General Education courses, but it will be identified on the student's transcript as having been taken for General Education credit.
4. Students should note that applications are considered on a case-by-case basis. Approval given should not be viewed as constituting a precedent. Students are advised to give detailed justifications in support of the applications.

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Name : \_\_\_\_\_ Student No. \_\_\_\_\_  
(in BLOCK letters)

Email Address : \_\_\_\_\_ Contact Tel No. : \_\_\_\_\_

Programme : \_\_\_\_\_ Stream : \_\_\_\_\_ Year of Study : \_\_\_\_\_  
(if applicable)

Course applied  
for GE credit: \_\_\_\_\_  
Course Code Course Title Term 1/2\*, 20\_\_ -20\_\_

Proposed GE Category: Category A/B/C/D\*

Justifications/Remarks: \_\_\_\_\_

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[Justifications should be given in support of the application, e.g. how the course concerned meets the aims and objectives of the General Education Programme, or specifically, the proposed category of General Education.]

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Office of GE's Use**

The course is approved/not approved\* for General Education Category A/B/C/D\* credit.

\_\_\_\_\_  
Director of Core Curriculum and General Education

\_\_\_\_\_  
Date

Informed the applicant

Copied to the Registry

**Registry's Use**

Student's record updated by \_\_\_\_\_ on \_\_\_\_\_