

# LINGNAN UNIVERSITY

## Application for Student Exchange Programmes 2009-10

### Important Notes for Application

Please read the following carefully before filling the application form.

#### 1. **Deadline of Application**

A completed set of Student Exchange Programmes Application Form should be submitted to Office of Mainland and International Programmes (OMIP) together with

- an essay of not more than 250 words
- recommendation from a faculty member

on or before **31 October 2008 (Friday)**

*Note: Incomplete applications will not be entertained.*

#### 2. **About Recommendation from a Faculty Member**

You are advised to approach a faculty member for reference at least two weeks before the deadline so as to allow ample time for the faculty member to complete the form for you. Please have good communication with the faculty member to ensure he/ she is able to return the form to you on time as application without a faculty recommendation will be considered as incomplete, and therefore will not be entertained.

#### 3. **Selection of Host Institution**

Before you indicate your host institution preferences, please take sufficient time to go through the catalogs (calendars) and other information (e.g. evaluations of returned participants) of host institutions available in OMIP. You should also study the most updated information available on the websites of host institutions before you make up your mind.

It would be a good idea to discuss your intention to participate in the Student Exchange Programmes with your Head of Department, Programme Director, and/or Academic Advisor, and consult them on the selection of courses.

#### 4. **Language Requirements**

If you would like to apply for International Exchange Programmes, you should arrange your schedule to sit for the English language requirement test, i.e. TOEFL or IELTS, **as soon as possible**. The deadline of submission of your language test result is 12 January 2009.

## Application for Student Exchange Programmes 2009-10

Mainland Exchange Programme (MEP)  
International Exchange Programme (IEP)

### **PART A      PERSONAL PARTICULARS**

Name (as listed on Passport, type or use BLOCK letters; surname first, then given names)

\_\_\_\_\_  
Surname                                      Given Names                                      Chinese Name

\_\_\_\_\_  
HKID Card No.                      Date of Birth (dd/mm/yy)                      Place of Birth                      Sex

\_\_\_\_\_  
Passport No.                      Passport Expiry Date                      Country of Citizenship                      Type of Passport  
(e.g. BNO, HKSAR etc.)

\_\_\_\_\_  
Student ID Number                      Year of Study as at 2008/09                      Anticipated year of Graduation  
Year 1 / 2 / 3

Programme Enrolled & Major

\_\_\_\_\_  
\_\_\_\_\_

Are you currently living at Lingnan hostel?    Yes                       No

Hostel Address (if any)

\_\_\_\_\_  
\_\_\_\_\_

Mailing Address

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Email Address (Lingnan and personal)                      Mobile Phone                      Home Phone

Person to be notified in case of emergency:

Name \_\_\_\_\_ Relationship \_\_\_\_\_

His/Her Telephone No. \_\_\_\_\_ His/Her Email Address \_\_\_\_\_

Do you have any significant medical problem(s) that needs special attention? Please indicate clearly below.

\_\_\_\_\_  
\_\_\_\_\_

**RECENT  
PHOTO**

(If your picture is too large for this space, please just enclose it with your application.)

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## Application for Student Exchange Programmes 2009-10 (MEP/IEP)

### PART B EDUCATION BACKGROUND & EXTRA-CURRICULAR ACTIVITY ACHIEVEMENT

#### I. EDUCATION RECEIVED BEFORE YOU JOINED LINGNAN (List all secondary schools attended beginning with Form 3.)

Name of School(s)

Dates Attended

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#### II. EXTRA-CURRICULAR ACTIVITIES & AWARDS ACHIEVED FOR THE LAST 3 YEARS

(Please submit copies of awards together with the application for verification. Please use separate sheet if space not sufficient.)

Activities / Awards

Period (from – to)

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#### III. VOLUNTARY / COMMUNITY SERVICE FOR THE LAST 3 YEARS

(Please submit copies of awards together with the application for verification. Please use separate sheet if space not sufficient.)

Service

Period (from – to)

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#### IV. CONTRIBUTION TO INTERNATIONALISATION OF CAMPUS

Have you served as student buddy to provide support to non-local students at Lingnan?  Yes  No

What activities did you participate in? \_\_\_\_\_

### PART C ACADEMIC ACHIEVEMENT & LANGUAGE PROFICIENCY

Please fill in the below and attach a copy of your transcript together with your application for verification.

**I. Academic Result (at Lingnan, if any):** GPA (in your last term) \_\_\_\_\_ Cumulative GPA as of now \_\_\_\_\_  
 Result not yet available as I am a Year 1 student

#### II. Language:

English Language Requirement (for IEP applicants and if English is not your first language):

TOEFL score \_\_\_\_\_ Date of Achievement \_\_\_\_\_, or

IELTS score \_\_\_\_\_ Date of Achievement \_\_\_\_\_, or

Tentative Date of Examination \_\_\_\_\_, TOEFL/IELTS (please indicate)

Chinese / Putonghua Language Requirement (for MEP applicants only):

LCC 101  LCC 102

Date of Achievement \_\_\_\_\_

or Others (Please specify): \_\_\_\_\_

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### PART D PREFERENCE FOR STUDENT EXCHANGE PROGRAMMES

#### I. Selection of Host Institutions

Please fill in all the fields as requested below:

Ai) My 1st Preference is: \_\_\_\_\_  
Name of Institution / Country

Aii) Which term do you want to apply for exchange?

2nd Term 2008-2009 (MEP ONLY)

1st Term 2009-2010

2<sup>nd</sup> Term 2009-2010

Either 1st or 2nd Term 2009-2010

Proposed Study Plan at the above listed institution (Except MEP Applicant):

	Course Code	Course Title	Credit/ECTS
1			
2			
3			
4			
5			
6			
7			
8			

Recommended by my professor/instructor/academic advisor as listed below:

(Final study plan will be subject to the approval of your Department Head / Programmes Director in due course):

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Department: \_\_\_\_\_

Signature of Advisor: \_\_\_\_\_

Signature of Applicants: \_\_\_\_\_

Date: \_\_\_\_\_

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## Application for Student Exchange Programmes 2009-10 (MEP/IEP)

**Bi) My 2nd Preference is:** \_\_\_\_\_  
Name of Institution / Country

**Bii) Which term do you want to apply for exchange?**

- 2nd Term 2008-2009 (MEP ONLY)  
 1st Term 2009-2010  
 2<sup>nd</sup> Term 2009-2010  
 Either 1st or 2nd Term 2009-2010

Proposed Study Plan at the above listed institution (Except MEP Applicant):

	Course Code	Course Title	Credit/ECTS
1			
2			
3			
4			
5			
6			
7			
8			

Recommended by my professor/instructor/academic advisor as listed below:

(Final study plan will be subject to the approval of your Department Head / Programmes Director in due course):

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Department: \_\_\_\_\_

Signature of Advisor: \_\_\_\_\_

Signature of Applicants: \_\_\_\_\_

Date: \_\_\_\_\_

**C. My 3rd Preference is:** \_\_\_\_\_ (Term \_\_\_\_, in 200\_ -20\_)  
Name of Institution / Country

**D. My 4th Preference is:** \_\_\_\_\_ (Term \_\_\_\_, in 200\_ -20\_)  
Name of Institution / Country

**E. My 5th Preference is:** \_\_\_\_\_ (Term \_\_\_\_, in 200\_ -20\_)  
Name of Institution / Country

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## Application for Student Exchange Programmes 2009-10 (MEP/IEP)

### PART E SCHOLARSHIPS

#### I. Would you like to apply for any of the following scholarships?

Yes (*compulsory training required*) → Please fill in Section EII

No

1.	ZeShan (H.K.) Foundation Scholarships Maximum amount: \$10,000 each General requirement: Minimum cumulative GPA of 3.00 TOEFL score-at least 233 (min. TWE score 4.5) or IELTS score at least 6.5 (no component below 6) for IEP participants Made contribution to campus life and the community
2.	Li & Fung Scholarships Maximum amount: \$30,000 each General requirement: Permanent residency in Hong Kong Minimum cumulative GPA of 3.00 TOEFL score-at least 233 (min. TWE score 4.5) or IELTS score at least 6.5 (no component below 6) for IEP participants
3.	Dr. Lee Sau Wai, Pd., D, J.P. Alias Theodore Jon Leigh Scholarships Maximum amount: \$10,000 each General requirement: Minimum cumulative GPA of 3.00
4.	Lingnan University Class of 1947 Scholarships for Students Exchange Maximum amount: \$10,000 each Minimum cumulative GPA of 3.00

Applicants are expected to fulfill the requirements and obligations as required for the above listed scholarships.

#### II. Government Grants and Loans (Please fill in this part if you would like to apply for scholarships)

1. Are you going to apply for Government Grants and Loans for the period of your intended exchange?

Yes  No

2. Did you successfully apply for Government Grants and Loans before?

Yes (Amount: \_\_\_\_\_)  No  Application result not yet known as I am a Year 1 student  
(You may be contacted for more details about your Grant/Loan results if needed.)

3. Extra expenditures may occur in relation to your participation in the Student Exchange Programmes.  
What will be your major source of finance?

Family and/or personal savings  Sponsorships  
 Government grants and loans  Scholarships  
 Others, please specify \_\_\_\_\_

4. According to your estimation, how much will you spend if you are selected for the Student Exchange Programmes?

Around HK\$ \_\_\_\_\_ for the academic exchange period

Around HK\$ \_\_\_\_\_ for the traveling before or after the exchange

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### III. Pre-departure Training

Compulsory Pre-departure Trainings are scheduled for all scholarship recipients. Trainings will be held between late February and late April. Failure to attend the full training session will result in the withdrawal of scholarships. Details of the trainings will be announced in due course.

### PART F FINANCIAL ASSISTANCE

Air ticket sponsorships will be offered to IEP participants to sponsor the net airfare of the shortest possible flight between host institution and Hong Kong within a designated period.

Passage allowance from HK\$1,500 – HK\$3,000 will be offered to MEP participants to sponsor participants' transportation costs to the MEP host institutions.

### PART G PRE AND POST EXCHANGE REQUIREMENT

Successful applicants are required to contribute their time and experience to enhance the development of internationalisation within the University community and to promote Lingnan University to external parties and general public whenever it is required or deemed necessary. Requirements include:

- A. Join the Student Buddies Scheme and be the student buddies for non-local students, your preference of buddy will be:
- i.  Mainland Chinese students  Overseas students
  - ii.  Male students  Female students
- B. Returned students are required to live with non-local students after their exchange if they are selected for student hostels, your preference of non-local roommate is:
- i.  Mainland Chinese student  Overseas student

**Please submit an essay of not more than 250 words (in English and typed) to share with us how you will contribute to the promotion of internationalisation at Lingnan University.**

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### PART H Declaration

I authorize Lingnan University to use my data to carry out checks on records of my studies, including obtaining a copy of my transcript from the overseas institution. I understand that, upon application for the Student Exchange Programmes, the data will become a part of my student record and may be used for all purposes relating to my study in accordance with the procedures of Lingnan University. I declare that the information given in support of this application is accurate and complete, and understand that any misrepresentation will result in disqualification of my application for participation in the Student Exchange Programmes at Lingnan University. I understand that my data will be sent to the recommended institutions for the purpose of selection.

Signature \_\_\_\_\_

Date \_\_\_\_\_

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## Application for Student Exchange Programmes 2009-10

### Recommendation from Faculty

- I. All applicants for Students Exchange Programmes must complete the Section I of this document and submit it together with the application on or before **31 October 2008**.

Name (in English first, then in Chinese and give other names)

Student No.

Major Programme of Study (Please specify your "Stream" if this applies to you.)

Current Year of Study

The personal data collected will be used for the selection of students for the Student Exchange Programmes. Your data also may be sent to the overseas institutions for selection purpose.

- II. OMIP is receiving applications for the Student Exchange Programmes and students are required to submit a faculty's reference together with their application form. Please kindly complete the below and return to the student concerned so that the student can submit this form to us together with the application by the deadline.

How long have you known the applicant and in what context?

Please list the course(s) you have taught (or are now teaching) this student and comment on his/her overall performance.

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Compared to other university students whom you have taught, please give your rating to the student:

No Basis for Judgment		One of the Top Few Encountered in My Career	Excellent (Top 10%)	Good (Above Average)	Average	Below Average
	Creativity					
	Motivation					
	Independence					
	Intellectual Ability					
	Language Ability					
	Analytical Ability					
	Class Involvement					
	Learning Attitude					
	Initiative					
	Others					
	<b>Summary Evaluation</b>					

Please  to indicate your answer

Please comment on the applicant's suitability for the Student Exchange Programmes which will provide him/her a ONE term study opportunity overseas or in Mainland China. Thank you.

Name \_\_\_\_\_

Department \_\_\_\_\_

Position \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

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## Student Exchange Programmes (MEP/IEP)

LIST OF PARTNER INSTITUTIONS (as at 19 September 2008)

List of MEP Institutions (For 2<sup>nd</sup> term 2008-09, 1<sup>st</sup> term 2009-10 and 2<sup>nd</sup> term 2009-10)

### Beijing

1. Tsinghua University (清華大學) (*not available in 2<sup>nd</sup> term 2008-09*)
2. Renmin University of China (中國人民大學) (*not available in 2<sup>nd</sup> term 2008-09*)
3. Beijing Union University (北京聯合大學)

### Guangzhou

4. Sun Yat-sen University (中山大學)
5. South China University of Technology (華南理工大學)

### Hangzhou

6. Zhejiang University (浙江大學) (*not available in 2<sup>nd</sup> term 2008-09*)

### Jinan

7. Shandong University (山東大學)

### Kunming

8. Yunnan Nationalities University (雲南民族大學)

### Shanghai

9. Donghua University (東華大學) (*not available in 2<sup>nd</sup> term 2008-09*)

### Shenyang

10. Northeastern University (東北大學)

### Wuhan

11. Huazhong University of Science and Technology (華中科技大學)

### Sichuan

12. Southwestern University of Finance and Economics (西南財經大學)

### Xinjiang

13. Xinjiang University (新疆大學)

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## Student Exchange Programmes (MEP/IEP)

### List of IEP Institutions (For 1<sup>st</sup> term 2009-10 and 2<sup>nd</sup> term 2009-10)

#### **Australia**

1. Charles Darwin University (Northern Territory)

#### **Austria**

2. Fachhochschule KufsteinTirol University of Applied Sciences (Kufstein)

#### **Canada**

3. Mount Royal College (Calgary, Alberta)
4. University of Guelph (Guelph, Ontario)

#### **Denmark**

5. Aalborg University (Aalborg)

#### **France**

6. ISC Paris School of Management (Paris)
7. Toulouse Business School (Toulouse)

#### **Japan**

8. J. F. Oberlin University (Tokyo)

#### **Korea**

9. Ewha Womans University (Seoul)
10. Kyungsoong University (Busan)
11. Yeungnam University (Gyeongsan)

#### **Mexico**

12. Monterrey Institute of Technology (Monterrey)

#### **Netherlands (The)**

13. Fontys University of Applied Sciences (Venlo)

#### **Philippines (The)**

14. University of Asia and the Pacific (Manila)

#### **Switzerland**

15. Zurich University of Applied Sciences Winterthur (Winterthur)

#### **Taiwan**

16. Tunghai University (Taichung)

#### **Turkey**

17. Bahcesehir University (Istanbul)

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## Student Exchange Programmes (MEP/IEP)

### **Thailand**

18. Payap University (Chiang Mai)

### **United Kingdom**

19. Keele University (Keele, Staffordshire)
20. Middlesex University (London)
21. University of Aberdeen, King's College (Aberdeen, Scotland)
22. University of Sunderland (Sunderland)
23. University of Ulster (Northern Ireland)

### **United States of America**

24. Augustana College (Rock Island, Illinois)
25. Belmont University (Nashville, Tennessee)
26. Beloit College (Beloit, Wisconsin)
27. Butler University (Indianapolis, Indiana)
28. Carleton College (Northfield, Minnesota)
29. Carroll University (Waukesha, Wisconsin)
30. Centenary College of Louisiana (Shreveport, Louisiana)
31. Franklin & Marshall College (Lancaster, Pennsylvania)
32. Hobart & William Smith Colleges (Geneva, New York)
33. Lafayette College (Easton, Pennsylvania)
34. Mills College (Oakland, California)
35. Pitzer College (Claremont, California)
36. Roger Williams University (Bristol, Rhode Island)
37. St. Mary's College of Maryland (St. Mary's City, Maryland)
38. Trinity University (San Antonio, Texas)
39. University of the Incarnate Word (San Antonio, Texas)
40. University of West Florida (Pensacola, Florida)
41. Washington College (Chestertown, Maryland)
42. Washington & Jefferson College (Washington, Pennsylvania)
43. West Virginia University (Morgantown, West Virginia)
44. Whittier College (Whittier, California)