

LINGNAN UNIVERSITY
Lingnan Foundation Postgraduate Student
Conference Travel Scholarships

Conference Report

The awardee should complete this conference report and send it to the Registry within one month from the end date of the conference, together with the original copy of relevant receipts and a copy of the conference paper, where applicable.

SECTION A PERSONAL PARTICULARS

Name of Student: _____ Student No.: _____

Study Programme: MPhil/PhD in _____

Area of Study: _____

SECTION B REIMBURSEMENT OF EXPENSES INCURRED

Please attach the original copy of receipts for the following items:

- (i) cost of one return bus/train fare or airfare to the conference venue;
- (ii) accommodation expenses; and
- (iii) conference registration fee.

<u>Item</u>	<u>Amount</u> (in HK\$)
(a) Cost of one return passage	
(b) Accommodation expenses (___ night(s), for the period from _____ to _____)	
(c) Conference registration fee	
Total amount:	

SECTION C CONFERENCE DETAILS

Please attach a copy of your paper presented at the conference, where applicable.

Title of Conference: _____

Date of Conference: From _____ to _____

Venue of Conference: _____ (City/Country)

Title of the paper: _____

Date of presentation: _____

SECTION D CONFERENCE REPORT

Please give a brief assessment on the value and the usefulness of the conference to your research (not less than 150 words) (use separate sheets if necessary):

Signature: _____

Date: _____