

**Sir Edward Youde Memorial Awards
for Disabled Students 2011/12**

1. **Objective**

The Sir Edward Youde Memorial Awards for Disabled Students aim at encouraging disabled students at senior secondary, post-secondary and tertiary levels in their pursuit of knowledge as well as enhancing the community's awareness of their achievements. The Awards will be granted by the Sir Edward Youde Memorial Fund Council (“the Council”) in recognition of the students' individual merits and academic achievements.

2. **Provision of the award**

The award will be in the form of a one-off grant to purchase personal aids or study aids requested by the nominee, upon certification by the Commissioner for Rehabilitation and related professional bodies that the aids are suitable and necessary for the nominee's effective learning, having regard to his / her educational needs.

3. **Eligibility criteria**

Candidates must fulfil the following criteria:-

- (a) possess Hong Kong Identity Cards;
- (b) have resided in Hong Kong for at least five years as at 1.9.2011;
- (c) have special educational needs as referred to in the Hong Kong Rehabilitation Programme Plan released by the Hong Kong Special Administrative Region Government¹;
- (d) be full-time students taking a full programme of Senior Secondary 1 to Senior Secondary 3 under the New Senior Secondary (NSS) academic structure or Grade 12 or Secondary 7 / Grade 13 at any government, aided, Direct Subsidy Scheme, per caput grant, private or English Schools Foundation schools in the 2011/12 academic year; or full-time students undertaking UGC-funded / publicly-funded courses at degree or post-secondary level in the 2011/12 academic year at any one of the following tertiary / post-secondary institutions :-

¹ Students with special educational needs include those having physical disabilities, visual impairment, hearing impairment, speech and language impairment, attention deficit/hyperactivity disorders, specific learning difficulties, autism spectrum disorders and/or intellectual disabilities.

- (i) City University of Hong Kong;
- (ii) Hong Kong Baptist University;
- (iii) Vocational Training Council;
- (iv) Lingnan University;
- (v) The Chinese University of Hong Kong;
- (vi) The Hong Kong Academy for Performing Arts;
- (vii) The Hong Kong Institute of Education;
- (viii) The Hong Kong Polytechnic University;
- (ix) The Hong Kong University of Science & Technology; and
- (x) The University of Hong Kong;

or undertaking courses at degree level in the 2011/12 academic year at the Hong Kong Shue Yan University;

- (e) be nominated by the heads of their institutions or school principals on the basis of their academic performance, at both internal and public examinations, and genuineness of their need;
- (f) have good personal qualities and potentials; and
- (g) have **NOT** bought the requested study aids before submission of application.

4. **Conditions of award**

- (a) A student granted the award will be required to forward to the Secretary of the Sir Edward Youde Memorial Fund Council within three months from the date of receipt of the award money the certified receipts or documentary proofs for the purchase of the specified personal aids or study aids.
- (b) The award recipient will be required to comply with any other conditions which the Sir Edward Youde Memorial Fund Council may impose.

5. **Nomination and selection procedure**

- (a) Institutions are invited to complete **Nomination Form D¹**. Secondary schools are invited to make nominations on **Nomination Form D²**. Completed Nomination Forms should be forwarded to the Secretary, Sir Edward Youde Memorial Fund Council, Room 1217, 12/F, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon, Hong Kong.

- (b) Closing dates for nominations will be **7 October 2011**.
- (c) **Two** written quotations of the requested personal/study aids (**one** in the case of standard computer equipment and accessories) should be obtained for the Council's reference as far as possible.
- (d) The candidates are advised **NOT** to proceed with purchase of the personal or study aids before announcement of the result. They should be aware that their application may not be successful or the approved level of grant may not be able to cover the full cost of the acquired items. Moreover, the payment of the award money is **NOT** supposed to be made on a **reimbursement basis** under this award scheme.
- (e) The Council will decide on the results of the awards after consulting the relevant professional bodies and the Commissioner for Rehabilitation. Subject to the availability of funds, essential personal aids or study aids would be granted. Grants sought for covering expenses that are recurrent in nature, e.g. travel subsidies, and items such as motor vehicles, will not be considered. Only in very exceptional circumstances will an interview be held to select candidates for the award.
- (f) The decisions of the Council shall be final.
- (g) Result of the awards will be announced in around February/March 2012 and the awardees will be notified through their respective institutions/schools. Award money will be remitted to the institutions/schools for disbursement to the students concerned.
- (h) A certificate will be presented to the award recipients at the Awards Presentation Ceremony scheduled for March 2012.

6. **Handling of Information and Personal Data**

- (a) The Sir Edward Youde Memorial Fund Council is serviced by the Student Financial Assistance Agency. The personal data provided in this nomination will be used for activities relating to the processing of the nomination for an award under this scheme and the compilation of the relevant statistics to facilitate review of the award scheme.
- (b) The personal data provided in the nomination forms for the Awards for Disabled Students will **ONLY** be disclosed to relevant parties :-
 - (i) for the purposes mentioned in preceding paragraphs above; and
 - (ii) for any other purposes with the consent of the data subjects unless such disclosure is permitted under the Personal Data (Privacy) Ordinance without the consent of the data subjects.

- (c) In accordance with Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance, the candidate has the rights to request the correction of and to request access to the data provided subject to payment of the necessary administrative charges.
- (d) General enquiries which include obtaining access and making corrections to the personal data provided by way of this nomination should be addressed to :–

Assistant Controller (ADM)
Student Financial Assistance Agency
12/F, Cheung Sha Wan Government Offices
303 Cheung Sha Wan Road
Kowloon, Hong Kong

7. **Enquiries**

For enquiries, please call the Sir Edward Youde Memorial Fund Council Secretariat at 2150 7607 or 2150 6098.

DETAILS OF THE TERMS UNDER WHICH AWARDS ARE GRANTED ARE CONTAINED IN THE OFFER LETTER OF AWARD.

Sir Edward Youde Memorial Fund Council Secretariat
August 2011