

## Payment Methods in Hong Kong

### 1. e-Banking: Please use **“BILL PAYMENT”** method. **DO NOT use direct transfer / FPS** to pay the University as the University system cannot recognize these payments.

網上銀行服務：請選擇「繳費服務」。請不要使用「直接轉賬」或「轉數快」因大學的電腦系統不能識別這些付款。

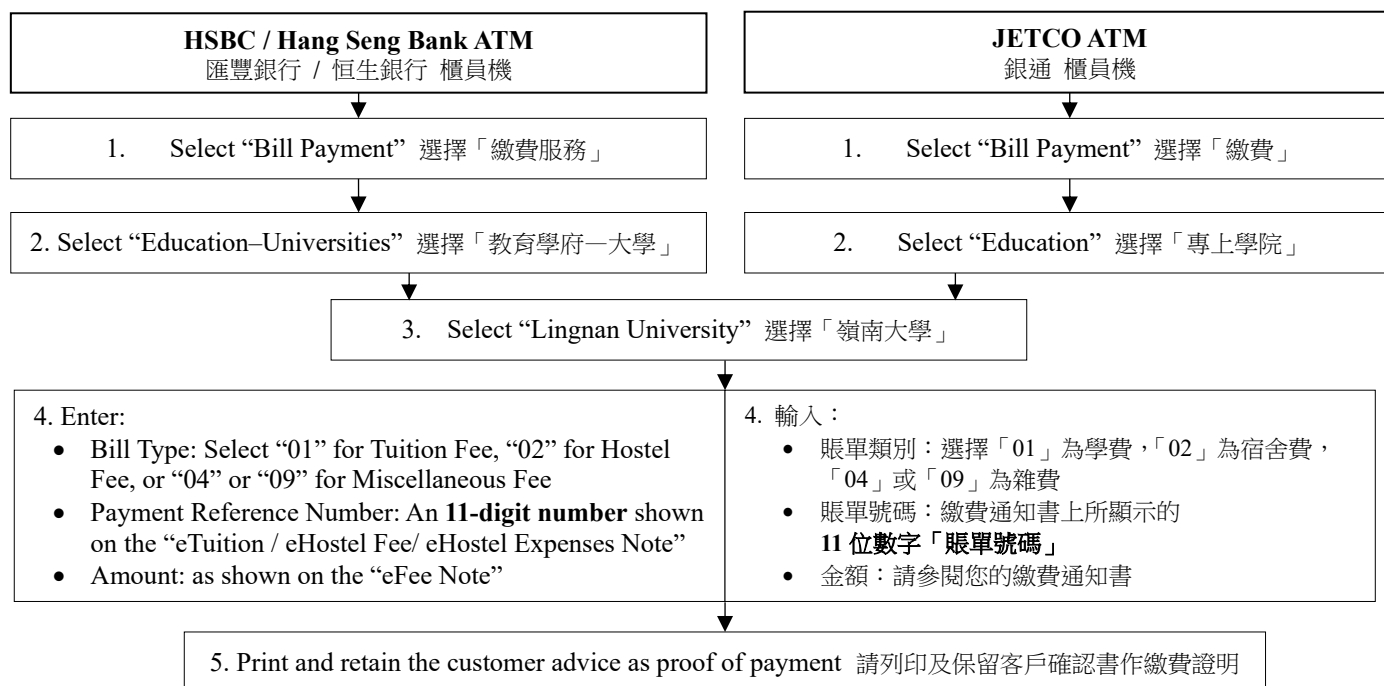
<p>On the “Bill Payment” page:</p> <ol style="list-style-type: none"> <li>1. Select “View &amp; Pay Bill”</li> <li>2. Add New Bill and Select “Lingnan University”</li> <li>3. Bill Type – Select “01” for Tuition Fee, “02” for Hostel Fee, “04” or “09” for Miscellaneous Fee</li> <li>4. Bill Account Number – The <b>11-digit “Payment Reference Number”</b> shown on the “eTuition/ eHostel/ eHostel Expenses Fee Note”</li> <li>5. Print or write down the “Payment Reference No.” as a proof of payment</li> </ol>	<p>賬單及繳費</p> <ol style="list-style-type: none"> <li>1. 選擇「繳費服務」</li> <li>2. 選擇「新增商戶 / 繳賬」及選擇「嶺南大學」</li> <li>3. 賬單類別：選擇「01」為學費，「02」為宿費，「04」或「09」為雜費</li> <li>4. 賬單號碼：繳費通知書上顯示的 <b>11 位數字「賬單號碼」</b></li> <li>5. 列印或寫下「付款參考編號」作為繳費證明</li> </ol>
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### 2. Automatic Teller Machine (ATM): Please use **“BILL PAYMENT”** method. **DO NOT use direct transfer** to pay the University as the University system cannot recognize these payments.

自動櫃員機：請選擇「繳費服務」。請不要使用「直接轉賬」因大學的電腦系統不能識別這些付款。

If you have an ATM card issued by HSBC, Hang Seng or JETCO, you may settle your fees at the ATM by following the steps shown in the chart below:

如你擁有匯豐銀行、恒生銀行或銀通櫃員機的提款卡，你可於自動櫃員機按以下指示繳費：



### 3. Payment by Phone Services (PPS) 「繳費靈」 – PPS Merchant Code 商戶編號 – “9154”

PPS allows you to settle your fees by using a touch-tone phone or Internet (<https://www.ppschk.com>). Please register your ATM card (or credit card with ATM function) at the PPS Registration Terminal (the nearest one is at Circle-K, Fu Tai Shopping Centre). For phone service, please call 18011 (English) / 18013 (Cantonese) for bill registration and 18031 (English) / 18033 (Cantonese) for bill payment.

通過「繳費靈」你可用音頻電話或互聯網 (<https://www.ppschk.com>) 來交費，請於繳費靈登記終端機（最近的位於富泰購物中心的Circle K）登記你的提款卡（或具有提款功能的信用卡）。如使用電話服務，賬單登記請撥 18011（英文）/ 18013（廣東話）及撥 18031（英文）/ 18033（廣東話）進行賬單支付。

<p>When you settle your fees with PPS, please key in:</p> <ol style="list-style-type: none"> <li>1. PPS Merchant Code – <b>“9154”</b></li> <li>2. Bill Account Number – The <b>11-digit “Payment Reference Number”</b> shown on the “eTuition/ eHostel/ eHostel Expenses Fee Note”</li> <li>3. Bill Type – Select “01” for Tuition Fee, “02” for Hostel Fee, “04” or “09” for Miscellaneous Fee</li> <li>4. Write down the “Payment reference/transaction No.” as a proof of payment</li> </ol>	<p>繳費靈付款，請輸入以下資料：</p> <ol style="list-style-type: none"> <li>1. 商戶編號：“<b>9154</b>”</li> <li>2. 賬單號碼：繳費通知書上顯示的 <b>11 位數字「賬單號碼」</b></li> <li>3. 賬單類別：選擇「01」為學費，「02」為宿舍費，「04」或「09」為雜費</li> <li>4. 列印或寫下「付款參考編號」作為繳費證明</li> </ol>
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#### 4. By Cash / Cheque at any branch of Bank of East Asia 於東亞銀行任何分行以現金或支票繳費

- You may pay your fees at any branch of Bank of East Asia by Cash / Cheque.  
你可以用現金或支票於任何東亞銀行的分行繳費。
- Cheque should be crossed and made payable to “Lingnan University”. Please write down the 11-digit “Payment Reference Number” and student name at the back of the cheque.  
支票須劃線及抬頭寫上「嶺南大學」，並在支票背面寫上11位數字「賬單號碼」及學生姓名。
- For cash/cheque payment, please inform the bank teller to enter your 11-digit “Payment Reference Number”  
如以現金或支票付款，請通知銀行職員輸入你的 11 位數字「賬單號碼」。
- Keep the Customer’s Receipt returned by the bank (as shown below) as proof of payment.  
保留銀行給您的客戶收據（見下圖）作為繳費證明。

Please ensure the 11-digit “Payment Reference No.” shown on your eFee Note is printed on the pay-in-slip.  
請確保客戶收據上印有您繳費通知書上的 11 位數字「賬單號碼」。

Account No. / 戶口號碼		Account Name / 戶口名稱	
514-40-42677-6		LINGNAN UNIVERSITY NO.2 A/C	
Drawee Bank / 支票號碼	Drawee Bank / 付款銀行	Branch / 分行	Currency & Amount / 貨幣及金額
Currency / 貨幣 (戶口貨幣):			HKD
Teller			Supervisor
HKD			HKD

02MAY23 CASH DEPOSIT  
16:41 525 L137195 L025161  
XXXXXXXXXX HKD

514-40-42677-6  
LINGNAN UNIVERSITY NO.2 A/C  
HKD

02MAY23  
N 000237-80

Subject to the Conditions overleaf 請參閱背頁存款須知 The Bank of East Asia, Limited 東亞銀行有限公司

#### Important Notes 注意事項：

- In accordance with the University regulations, a penalty of HK\$500, HK\$300 and HK\$30 will be charged on late payment of tuition fee, hostel fee and hostel miscellaneous expenses respectively.  
根據大學規定，逾期繳付學費、宿舍費及宿舍雜費，將須分別繳交罰款港幣 500 元、300 元及 30 元。
- For e-banking/ ATM, please use “**BILL PAYMENT**”. **DO NOT use direct transfer / FPS** to pay the University as the University system cannot recognize these payments.  
如使用網上銀行/自動櫃員機繳費，請使用「**繳費服務**」方式，**請不要使用「直接轉賬」或「轉數快**」因大學的電腦系統不能識別這些付款。
- For payments by e-banking, ATM and PPS, some banks may name the “Bill Account Number” as “Payment Reference Number” or “Bill Number” or “Account Number” or “Student Number”, please input the 11-digit “**Payment Reference No.**” shown on the “eTuition / eHostel Fee/ eHostel Expenses Note”.  
以網上銀行、自動櫃員機及繳費靈繳費的方式付款，部分銀行可能會將「帳單號碼」命名為「付款參考編號」或「帳單編號」或「帳戶編號」或「學生編號」，請輸入「學費/宿舍費/宿舍雜費繳費通知書」上顯示的 11 位數字「**帳單號碼**」。
- After settlement of the payment, students should keep a copy of the bank receipt, pay-in slip, cheque or internet payment advice as proof of payment. It is not necessary to send it to FOAR unless the payment was made with an incorrect Payment Reference Number that requires our attention. It takes a few working days for the University system to process and recognize the payment, and to update the eFee Note balance.  
付款後，學生應保留銀行收據、付款單、支票或互聯網付款通知書的副本作為付款證明。除非付款時輸入錯誤的帳單編號，否則無需將其發送給 FOAR。大學的系統需要幾個工作日來處理和確認付款，並更新 eFee Note 的餘額。
- Please note that if you pay by credit card, you may have to pay a charge to your credit card issuing bank.  
請注意，如果你使用信用卡付款，發卡銀行可能會向你收取手續費。
- For queries regarding payment, please contact Ms. Kan at (852) 2616 8815 / Ms. Wong at (852) 2616 8810 or send your message to FOAR@LN.edu.hk. **Please provide your full name and your student ID in the email**, without which we will be unable to locate you in the system, and thus cannot offer you any response.  
有關付款的查詢，請致電簡女士 (852) 2616 8815 / 黃女士 (852) 2616 8810 或發送電郵到 FOAR@LN.edu.hk。請在電郵內註明你的學生**全名和學生編號**，否則，我們將無法在系統中識別你，並因此無法回覆你的查詢。