

Lingnan University
Faculty of Arts

Guidelines for ARS4301 Directed Research Project

A. Submission of Research Proposal

All students of Student-designed and Chinese Literature, History and Philosophy Majors are required to complete the Directed Research Project (DRP). Students should submit a proposal (500 to 600 words) of the DRP by mid-May of their third year of studies.

The proposal should include the followings:

1. Project title
2. Formulation of research question
3. Methodology
4. Bibliography
5. Language (Chinese or English)
6. Names of the Chief and Second Supervisors

The submission form can be downloaded from the Faculty's website.

B. Length of Project

Approx. 8000 words in English or 10,000 characters in Chinese (including bibliography but not counting appendices).

C. Supervision

1. It is important for the supervisor(s) and the student to keep regular contacts and make sure that the research process is satisfactory. Before the start of project, there should be at least one meeting between the supervisor(s) and the student by the end of August. Starting from September to April, there should be at least one face-to-face meeting per month between the supervisor(s) and the student. There shall also be other means of contacts, such as telephone conversation and email correspondence.
2. A student of student-designed major will have one chief supervisor and a second supervisor from different Arts programmes.
3. A student of Chinese Literature, History and Philosophy will have one chief supervisor plus a second reader from a different department than the chief supervisor.

4. Students should consult with their supervisor(s) regularly. The attendance will be recorded.

Date	Supervision
By Aug	There should be at least one meeting between the supervisor(s) and the student.
Sep to Apr	There should be at least one face-to-face meeting per month between the supervisor(s) and the student.
Early Dec	Confirmation of the research topic
Mid-Feb	First draft submitted
End of Mar	Second draft submitted
End of Apr	Final project submitted

D. Format of Project

Students will follow the format of project according to the home department of their chief supervisor. For example, if the chief supervisor is from the Department of Chinese, students will use the format set by the Department of Chinese. The Faculty Office will provide the relevant information to the students.

E. Learning Outcomes

Students who complete the student-designed/interdisciplinary Major will be able to:

1. devise and complete an independent research project;
2. analyze written texts;
3. construct an argument and support it with appropriate evidence;
4. successfully meet additional learning outcomes as agreed between student and supervisor.

F. Assessment

1. The chief supervisor will submit a rubric for measuring learning outcomes, for approval by the Associate Dean (Undergraduate Studies), noting by AQAC.
2. The paper will be graded jointly by the chief supervisor and second supervisor/reader.
3. 100% Final Project - The student's progress is monitored regularly and the final project is graded.