

PROGRAMME STRUCTURE

■ General framework

	Credits
Core Curriculum	
▪ 4 Common Core Courses	12
▪ 5 Cluster Courses	15*
Major Discipline	48
English Language	12
Chinese Language/Putonghua	6
Free Electives	27*
Total:	120

*Students may take a maximum of 2 additional cluster courses as free electives.

■ English Language

English Language Course	Group A Students: HKDSE Level 3 or equivalent in English Language	Group B Students: HKDSE Level 4 or above or equivalent in English Language#
LUE1001 University English I	First Term of Year 1	-
LUE1002 University English II	Second Term of Year 1	First Term of Year 1
English Language Enhancement (ELE) Elective(s)	One ELE Elective	Two ELE Electives
	To be taken from the term during which LUE1002 University English II is taken	
Discipline-related ELE Course	Year 3 to Year 4	

For qualifications regarded as equivalent to HKDSE Level 4, please refer to the following table:

Qualification	Minimum English Language Scores for Group B Students
GCE System	Grade C in GCE A Level English
International Baccalaureate (IB)	Grade 5 in HL English Language
TOEFL	580 (paper-based) or 93 (internet-based)
IELTS	Overall band score of 6.5 in Academic Module

ACADEMIC ADVISING

Each student is required to consult his/her academic advisor **before** course registration. **Otherwise, the “hold” set in the DegreeWorks will be LOCKED, and a student will be denied access to the web registration system.**

Points to Note:

- Each student will be assigned an Academic Advisor from the programme to provide academic advice.
- Each student will have to meet his/her academic advisor at least once a year
- The “registration hold” will be lifted only after the completion of academic advising

Before you meet with your adviser

- Read the general study plan & programme structure
- Check the course offering lists for both Term 1 and Term 2
- Decide which courses you would like to take
- Make your Study Plan: Enter the course code of preferred courses on DegreeWorks.

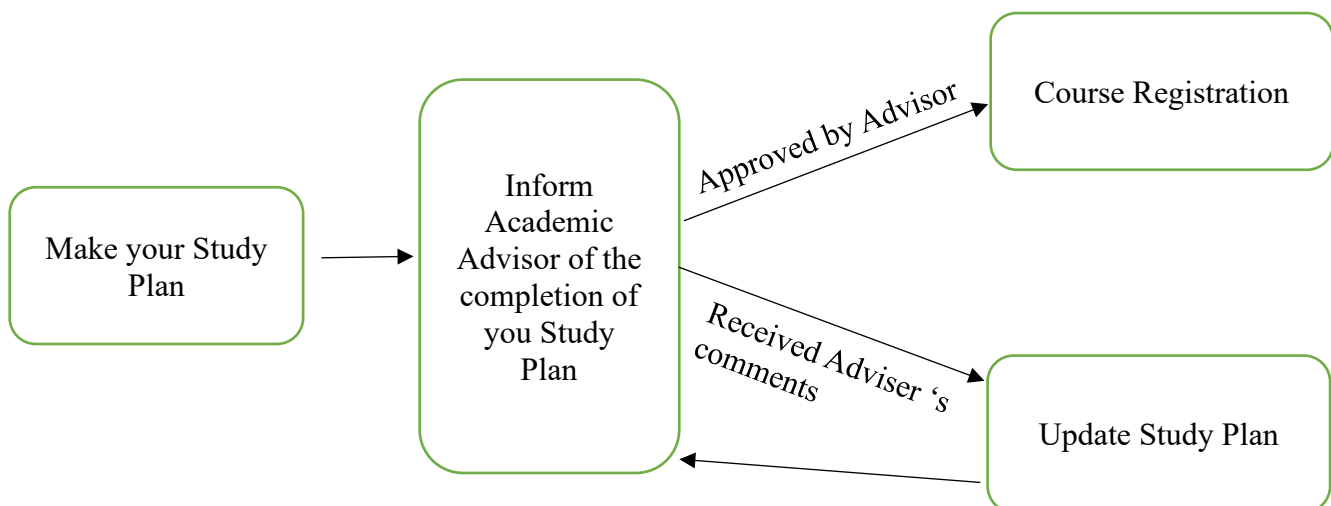
After you finished your Study Plan

- Inform your academic advisor, update the study plan according to the advisor’s advice
- Do the course registration at the designated time slot

Attention:

Making Study Plan does not mean registering for a course, you still need to do online registration at the assigned time slot.

Flow chat



COURSE REGISTRATION

You can register for courses for **both Term 1 and Term 2**, 2023-24:

Year 1 Students	23 August 2023
Students admitted to Year 2 or above	22 August 2023

Course Add/Drop Period:

Term 1	29 Aug to 7 Sep 2023 (for courses offered in Term 1 only)
Term 2	9 to 18 Jan 2024 (for courses offered in Term 2 only)

COURSE OFFERING LIST 2023-24 (as at 8 August 2023)

- Course description
<https://www.ln.edu.hk/reg/undergraduate-programmes/course-description>
- Updated course list with day and time is available at:
 - <https://www.ln.edu.hk/f/upload/79776/202309courselist.pdf> (Term 1)
 - <https://www.ln.edu.hk/f/upload/79778/202401courselist.pdf> (Term 2)



GRADUATION REQUIREMENT

1. ENGLISH LANGUAGE REQUIREMENT

(a) PASSWORD TEST

Undergraduate students who are admitted to Year 1 or directly to Year 2 or above are required to take the Password Test **twice** according to the timeframe stipulated below:

Student admitted to	Timeframe
Year 1:	Once in Year 1 and once in Year 3 or 4, but students scoring 5.5 or less in the Password Test in their first attempt has to take the test again in or before the first term of Year 3
Year 2:	Once in first term of Year 2 and once in Year 3 or 4, but students scoring 5.5 or less in the Password Test in their first attempt has to take the test again in or before first term of Year 3
Year 3:	Once in first term of Year 3 and once in first term of Year 4

(b) IELTS

An overall band score of 6.5 in International English Language Testing System (IELTS) (Academic) is set as the University-wide English language minimum graduation requirement.

For details, please visit <https://www.ln.edu.hk/reg/undergraduate-programmes/english-language-requirements-from-2021-22>.



2. SERVICE-LEARNING

Service-Learning (S-L) is a graduation requirement. To fulfill the S-L graduation requirement, each student is required to participate in at least one course with an S-L experience before graduating.

For details, please visit <https://www.ln.edu.hk/osl/students/faq>.



3. INTEGRATED LEARNING PROGRAMME (ILP)

Integrated Learning Programme (ILP) is the graduation requirement for all undergraduate students. Students can develop their new interests and explore many learning opportunities from over 400 ILP activities each year.

For details, please refer to: <https://www.ln.edu.hk/osa/ilp>



4. INFORMATION TECHNOLOGY FLUENCY (ITF) PROGRAMME

ITF Programme consists of an ITF Test which is a graduation requirement, and an online Self-learning Programme to equip students with necessary IT skills for their studies and future career development. Students who pass the test will obtain 2 ILP units in the “Intellectual Development” domain.

For details, please refer to: <https://www.ln.edu.hk/tlc/support-for-students/itfp>



ACADEMIC HONESTY & ACADEMIC STANDING

- Plagiarism is an unacceptable misconduct with grave consequences. The Faculty Office and Departments adopts a zero tolerance policy toward plagiarism, and reserve the right to exercise severe sanction to students who have committed such serious academic misconduct, including automatic failure in the course concerned.
- All the quotation and paraphrases taken or derived from the work of other authors should be properly acknowledged within the text of all assignments, and full bibliographic details of books/articles/websites used should be included in the reference list.
- It is the student's responsibility to seek help from the professors if he/she has problems in differentiating plagiarism from properly adopting others' ideas in academic work.

Students are required to take note of the University Regulations at the website of Registry https://www.ln.edu.hk/f/upload/47518/arup4_2021.pdf. The followings are some regulations for your easy reference.

In order to enhance students' understanding of plagiarism, all new students, including senior years admittees, starting from 2016-17 intake are required to complete an online mini-course entitled '**Online Tutorial on Plagiarism Awareness**' by the end of their first year in Lingnan. Completion will be indicated by ticking a check-box at the end of the tutorial. For details, please visit <https://ln.edu.hk/tlc/tlc-anti-plagiarism-resources>.

(Extract from Regulations Governing University Examinations)

5. Dishonest Practice in Course Work

- 5.1 If a student attempts to gain an advantage in the assessment of his/her work by collusion, falsification of data, plagiarism, or any other form of dishonest practice, it will be regarded as a case of cheating.
- 5.2 Cheating in course work may take any one of the following forms:
 - a. Collusion - where a student misrepresents a piece of unauthorized group of work as his/her work.
 - b. Falsification of Data – where the presentation of data in reports, projects or research papers, which is purported to be based on experimental or research work conducted by the students, has actually been invented by the students, copies or obtained by unfair means.
 - c. Plagiarism – the presentation of another person's work without proper acknowledgement of the source, including exact phrases, or summarised ideas, or even footnotes/ citations, whether protected by copyright or not, as the student's own work.
 - d. Any other form of dishonest practice in course work, e.g. submission of same or substantially same work for two assignments without prior approval.
- 5.3 Any staff member who has reason to believe that a student has cheated should inform the Chairman of the Board of Examiners concerned and provide him/her with all the relevant facts of the case.
- 5.4 The Board of Examiners will consider whether there is a case of cheating.
- 5.5 A student considered to have cheated in course work should be given zero mark for that particular piece of work, and the Board of Examiners concerned has the discretion to impose a penalty on the students by revising downward the overall course grade.

(Extract from Regulations Governing Undergraduate Studies)

20. Academic Standing

20.1 Academic Probation

- 20.1.1 A student will be put on academic probation in the following term(s) if his/her Cumulative G.P.A. is below 1.67.

GRADING SYSTEM

- Letter grades are used to indicate a student's academic performance in a course.
- Grades are awarded according to the following system:

Grade	Standard	Sub-divisions	Grade points
A	Excellent	A	4.00
B	Good	A-	3.67
		B+	3.33
		B	3.00
C	Fair	B-	2.67
		C+	2.33
		C	2.00
D	Pass	C-	1.67
		D+	1.33
		D	1.00
F	Failure	F	0
I	Incomplete		0*
M	Merit		no grade point given*
VS	Very Satisfactory		no grade point given*
S	Satisfactory		no grade point given*
U	Unsatisfactory		no grade point given*
PASS/FAIL			no grade point given*

*Not included in the calculation of grade point average.

- Grade F indicates failure. A student who receives this grade in the first term of a year course is not normally allowed to continue with that course in the second term.
- Grade I is a temporary grade which indicates that the course work or examination has not been completed for reasons acceptable to both the teacher and the Board of Examiners concerned. The assessment should be completed within four weeks after official release of the preliminary assessment results, and the grade I will be converted to a final grade which includes all assessment marks; otherwise, the grade I will be converted to grade F. The final grade will be used in the calculation of grade point averages.