

Department Board for the Department of Digital Arts and Creative Industries (DACI)

- will also discuss examination matters of the BA programmes/courses the department offers

Terms of reference

- a) To be responsible for the delivery of the programmes and courses it offers, including course planning, teaching, assessment and evaluation, admissions policy, and achievement of the intended student learning outcomes.
- b) To be responsible for the quality of teaching and research work of the department.
- c) To formulate departmental policies within University guidelines.
- d) To consider staff matters of the department.
- e) To set up committees as it thinks necessary to discharge its duties.
- f) To exercise such additional responsibilities and powers as may be assigned to it by the President from time to time.

Membership

Chairperson	:	Head of the Department
Members	:	All full-time members of the teaching staff of the Department at the rank of Assistant Lecturer or higher
		BA Programme Director/ Coordinator of each programme offered by the Department
		Two elected student representatives from Animation and Digital Arts (ADA) programme
		One elected student representative from Creative Media Industries (CMI) programme
		Two elected student representatives from Film and Visual Arts (FVA) programme.
Secretary	:	Nominated by the Head of Department
Observer	:	One research postgraduate student (if any) elected from among themselves