

Lingnan University
Equal Opportunities Committee

Terms of Reference

1. To design and oversee the implementation of over-arching policies, guidelines, and practices on Equal Opportunities in Lingnan;
2. To review and make recommendations on the mechanism and procedures for handling complaints and enquiries on discrimination/harassment;
3. To ensure the above information is clearly laid out for easy access;
4. To enhance and promote awareness among staff and students on equal opportunities issues;
5. To encourage good practice on the enhancement of equal opportunities in areas such as setting up personnel, education facilities and resources provision and community engagement.

Membership

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| Chairman | : | To be appointed by the President |
| Members | : | Three staff members from at least two faculties Two staff members from Administrative Units (Human Resources Office, Comptroller's Office) One staff from Lingnan Institute of Further Education One staff from Student Services Centre One Warden Two student members* (1 from Students' Union, 1 from Student Hostels Association) Director of Administration (<i>ex-officio</i>) |
| Secretary | : | A staff member of Office of Council/Court Business and General Administration |

* *Student members should be full-time students in Lingnan University.*