

Lingnan University

Registering/Changing/De-registering Minor Programme

1. A student, in addition to registering for a Major Programme, may register for **one** (applicable to 3-year curriculum) or **two** Minor Programme(s) (applicable to 4-year curriculum) ^{Note}. The registration for a Minor Programme should be done by the end of the add/drop period in the first term of his/her final year of study. The requirements for a Major Programme and a Minor Programme are specified in the curriculum concerned.
2. A student may use the credits assigned for free electives in the curriculum of his/her registered programme of study to take courses leading to a Minor Programme.
3. A student may not be granted credit transfer/course exemption for more than 50% of the required number of credits for the Minor programme. The limit does not include credit transfer or course exemption associated with approved student exchange programmes.
4. With a view to restraining the extent of double counting of courses, a student may be exempted from taking one course of 3 credits at the maximum for fulfilling his/her Minor Programme requirements, on the basis of completion of course(s) offered by the University (only applicable to students of 3-year curriculum).
5. Students should be aware that the enrolment in a course as a free elective is on a competitive basis and is subject to quota and timetable constraints, etc.

Note: For students of 4-year curriculum who wish to register for a 2nd Minor Programme, please use a separate form for completion.

**Please delete as appropriate*

Name of Student (in BLOCK letters) : _____ Year of Study : _____

Student No. : _____ Contact Tel. No(s) : _____

Major Study Programme : _____

Minor Study Programme to be registered/de-registered*: _____

Change of Minor Study Programme : from _____ to _____

Student's Signature : _____ Date : _____

Received by: _____

Registry

Date

Personal Information Collection Statement:

1. Personal data provided on this form will be treated confidentially and will be used for processing this application only.
2. Information provided may be transferred to other units within the University for necessary actions, where applicable.
3. Applications for access to personal data should be made to the Data Protection Officer (DPO@LN.edu.hk) of the University. For update/correction of personal data, please contact the Registry (registry@LN.edu.hk).

Registry's Use

Copied : Minor Programme: Head of Department/Programme Director ()
Major Programme: Head of Department/Programme Director ()

Student's record updated by _____ on _____

Copy : () Applicant