

LINGNAN UNIVERSITY

Notice of Change of Student's Personal Data

* Please delete where appropriate

Full-Name of Student:	Student No.:
Year of Study:	Study Programme ^(Note) / Major Programme *: <i>Note: for students whose Major Programme has not been allocated.</i>
New Telephone Number:	
New Correspondence Address:	
New Residential Address:	
Change of Other Personal Data (please specify): <i>Important: Change of personal data other than telephone number or address must be proved by providing the appropriate document/s issued by government.</i>	
Change of Health Problems and / or Disabilities#: <i># Information about students' special needs given in the form will be sent to their home department / programme, the Office of Student Affairs and relevant units for reference.</i>	
Effective Date of the above Change(s):	
Declaration : I declare that the information given above is correct. I understand that if I wilfully give false information, Lingnan University shall have the right to take any necessary disciplinary actions.	
Signature of Student: _____ Date: _____	
<u>For Student Aged Under 21:</u> Name of Parent/Guardian* in BLOCK Letters: _____ HKID Card/Passport* No. of Parent/Guardian*: _____ Signature of Parent/Guardian*: _____ Date: _____	
Personal Information Collection Statement: 1. Personal data provided on this form will be treated confidentially and will be used for processing this application only. 2. Information provided may be transferred to other units within the University for necessary actions, where applicable. 3. Applications for access to personal data should be made to the Data Protection Officer (DPO@LN.edu.hk) of the University. For update/correction of personal data, please contact the Registry (registry@LN.edu.hk).	
Registry's Use: Student's record updated by _____ on _____	