

CEP 2021-2022 Schedule

Date	Time	Venue	Event	Duration	Remarks
COMPULSORY - Pre-employment / Workplace Skills Training Sessions:					
28 Sep 2021 (Tue)	18:00-19:30	Online	Kick-off Ceremony & Introductory Session	1.5 hr	
4 Oct 2021 (Mon)	19:00 - 21:00	Online	1) Online Seminar: Getting Yourself Prepared for Recruitment Selection	2 hrs	2 ILP Units (Intellectual and Entrepreneurship Development)*
7 Oct 2021 (Thu)	17:30 - 19:30	Online	2) Online Workshop: Practical Interview Skills & Strategies for High-end Job Seekers	2 hrs	
11 Oct 2021 (Mon)	17:30 - 19:30	Online	3) Advanced CV Writing + CV Review	2 hrs	
16 Oct 2021 (Sat)	Group 1: 10:00 - 12:00 Group 2: 13:30 - 15:30	Online	4) Group Discussion Practice Workshop - Group Interview	2 hrs	Attend either ONE group
19 Oct 2021 (Tue)	17:30-19:00	Online	5) Debriefing Session - Group Discussion/Interview	1.5 hr	
23 Oct 2021 (Sat)	Group 1: 10:00 - 12:30 Group 2: 14:00 - 16:30	LYH319	6) Interview Skills Practice Workshop – Individual Interview	2.5 hrs	Attend either ONE group
27 Oct 2021 (Wed)	17:30 - 19:30	LBYG01	7) Professional Image and Business Etiquette for Job Interview	2 hrs	2 ILP Units (Social & Emotional Well-being Development)*
Term 2	TBC	-	8) Effective Communication Skills for Career Success	2 hrs	2 ILP Units (Social & Emotional Well-being Development)*
Term 2	TBC	-	9) Practical Presentation Skills for Job Search	3 hrs	2 ILP Units (Intellectual and Entrepreneurship Development)*
Late Apr 2022			10) Learning Consolidation and Evaluation	1.5 hrs	
Attend any TWO of the following Forums / Events:					
13 Oct 2021 (Wed)	17:00 - 18:30	Online	1) Workshop: Practical Skills for Aptitude Test	1.5 hrs	1.5 ILP Units (Intellectual and Entrepreneurship Development)*
21 Oct 2021 (Thu)	16:30-18:00	On-site	2) Job Hunting Forum: Understanding Employers' Expectations on Graduates	1.5 hrs	1.5 ILP Units (Intellectual and Entrepreneurship Development)*
25 Oct 2021 (Mon)	16:30-18:00	Online	3) Career Workshop: Essential Tips for Assessment Centre/Activity-based Assessment/Group Discussion/Case Studies	1.5 hrs	1.5 ILP Units (Intellectual and Entrepreneurship Development)*
28 Oct 2021 (Thu)	16:30-18:00	Online	4) Career Workshop: Effective Video/Phone Interview Skills	1.5 hrs	1.5 ILP Units (Intellectual and Entrepreneurship Development)*
3 Nov 2021 (Wed)	16:30-18:30	Online	5) Career Talk: Teaching Profession and Qualifications in Hong Kong	2 hrs	2 ILP Units (Intellectual and Entrepreneurship Development)*
9 Nov 2021 (Tue)	16:30-18:00	Online	6) Seminar on Successful Entrepreneurs - Experience Sharing and Advising	1.5 hrs	1.5 ILP Units (Intellectual and Entrepreneurship Development)*
Term 2	TBC	-	Job Hunting Forum: Embark on a Thrilling Career in Journalism	1.5 hrs	1.5 ILP Units (Intellectual and Entrepreneurship Development)*
Term 2	TBC	-	Panel Discussion: Career Opportunities and Prospects of Communications Industry (Advertising, PR, Marketing Communications and Event Management)	2 hrs	2 ILP Units (Intellectual and Entrepreneurship Development)*
Optional Workshop / Event:					
TBC			Dining Etiquette & Table Manners	2 hrs	Optional
Throughout the Programme			Career Advising - by OSA career officers; outstanding alumni and professional trainers		

* CEP students can also obtain ILP Units in respective areas after attending the training sessions and forums.

Note: Students are required to attend all the workplace skills / pre-employment training sessions and any **TWO** of the above job hunting forums / career events.