

## Lingnan University

### Campus Development and Management Committee

#### *Terms of reference*

- (a) To advise and make recommendations to the Council on all matters relating to the overall planning and development of the University campus, especially with regard to the following:
- (i) the purchase, lease, erection, alteration and maintenance of buildings and the acquisition of land;
  - (ii) the appointment of architects, other professional consultants and contractors with contract sum greater than HK\$30 million for the execution of capital projects for the University;
  - (iii) the examination and approval of sketch plans and estimates;
  - (iv) the establishment of operational guidelines, standards, and procedures in connection with the University campus;
  - (v) the addition to existing accommodation, buildings and other facilities as may be required to meet the developing needs of the University.
- (b) To approve the lists of tenderers for all works, consultancy jobs and any other purchases in respect of capital projects<sup>1</sup>, subject to further compliance with the Purchasing and Tendering Procedures as approved by the Finance Committee from time to time.
- (c) To approve the appointment of
- (i) architect consultant,
  - (ii) consultant of other disciplines, or
  - (iii) construction contractor,
- for a capital project of contract sum not greater than the limit as specified in Chapter 5 of the UGC Notes on Procedures<sup>1</sup> from time to time, subject to further compliance with the Purchasing and Tendering Procedures as approved by the Finance Committee from time to time.
- (d) To monitor the progress of the master development plan and recommend any modifications if necessary.
- (e) To prepare a detailed brief in conformity with the standards stipulated by the University Grants Committee (UGC) and the University for each project which the UGC has approved in principle and to despatch such document(s) to the consultants concerned.
- (f) To perform any other duties as delegated by the Council in connection with campus planning and development and the management of the related estates.
- (g) To formulate policies and monitor the management and maintenance of the estates of the University campus.
- (h) To form sub-committees or working groups when necessary to handle functions prescribed in (a) to (f).
- (i) To co-opt any members as required and not necessarily from within the Council.

---

<sup>1</sup> The contract sum limit for capital projects specified in Chapter 5 of the UGC Notes on Procedures (August 2019 version) is HK\$30 million. That limit may be amended by the UGC from time to time.

***Membership composition***

Chairman, Vice-Chairman and five to seven other members to be appointed by the Council. The Committee will have the power to co-opt up to two additional members subject to ratification by the Council.

Secretary : Comptroller/Campus Development Manager

***Membership***

Chairman	: Dr FOK Wing Huen	霍穎堦博士
Vice-Chairman	: <i>(To be appointed)</i>	
Members	: Ms GAW Christina	吳燕安女士
	Mr HO Lik Chi Nicholas	何力治先生
	Dr LAI Wan Lung Kent	黎雲龍博士
	Ms LEUNG Jacqueline Alee, JP	梁慧太平紳士
	Dr MA Yiu Tim Jimmy, JP	馬耀添博士太平紳士
	Mr NG Kwai Hang Allister	吳桂行先生
Secretary	Ms WONG Yeung Fong Fonia	黃仰芳女士
	: Mr WOO Chun Tung Ian	胡振東先生