

## **Lingnan University**

### **Catering Committee**

#### ***Terms of reference:***

- a) To make recommendations to the President for ensuring that efficient catering facilities are provided at the University. The Committee is concerned mainly with the following aspects of catering:
  - (i) cleanliness and hygiene;
  - (ii) reasonable charges;
  - (iii) variety, quality and quantity of food;
  - (iv) efficient management; and
  - (v) forward planning.
- b) To make recommendations to the President concerning the selection of the caterer and the terms of the canteen contract.
- c) To approve reservation of Canteen/Cafe, Chinese Restaurant and University Club including the adjoining room (AM201/3 Dinner Area) by academic departments or administrative units for organising university functions.

#### ***Membership***

- Chairman : To be appointed by the President
- Members : Two staff members nominated by the Chairman  
Comptroller or his/her representative  
Director of Student Affairs or his/her representative  
One warden to be elected among the wardens  
One student member nominated by the Student Hostel Associations  
One student member nominated by the Postgraduate Student Association  
One student member nominated by the Students' Union
- Secretary : A staff member of the Office of Student Affairs