

LEI & OSL Internship

Job Description

Lingnan Entrepreneurship Initiative (LEI) & Office of Service-Learning (OSL)

The selected intern will:

1. Support the LEI staff in conducting Innovation and Entrepreneurship (I&E) related projects
 - Communicate with partners and stakeholders
 - Promote for activities and events among targeted groups
 - Assist in managing logistics and administration of projects
2. Support LEI current activities about Design Innovation and Humanitarian Technology
 - Attend and support trainers in the Design Thinking Workshops
 - Take part in the field work and support activities in sub-divided units
3. Assist in government funded projects about shoreline conservation, climate action and low carbon living
 - Accompany participants in field visits and beach clean-ups
 - Support in logistics and events organisation
4. Manage communications and outreach activities for LEI and OSL
 - Create promotional material for social media platforms
 - Launch campaigns to increase OSL's & LEI's outreach online and offline