## PEOPLE SERVICE CENTRE

民社服務中心

People Services Centre is founded in 2002 with the aim of providing services to the needy, such as elderly citizens, unemployed people, low-income families and disadvantaged groups. Through service programs, we create social capital and social networks, strengthen community cohesion, and advocate for better policies.

http://www.pschk.org/

### PROJECT INTERN (2023)

### Job description

- Plan and execute project activities, assist in daily centre/project operation;
- The total workload of a student will be 1 initiated activities, 1 assigned mini project and routine operation work;
- Student is required to report to our staff weekly;
- Student with good performance may be recruited as part-time staff after the internship to sustain their project.

## **Key Responsibilities & Assigned Mini Mission**

### A. Children and Family Service (Shum Shui Po)

He/She is responsible to:

- Organize a parent or child mass activity in Shum Shui Po District to relief parent's pressure in child caring;
- Assist operation of child care centre aged 3-6;
- > Plan and execute summer activities;

### #Child and Family #Parent-kid Relationship

# B. Community Service (Wong Tai Sin & Tsz Wan Shan)

#### He/She is responsible to:

- Plan and execute a volunteer training group, recruit child caregivers to participate the group, organize home visits to the elderly; or,
- Plan and execute an environmental workshop, recruit child caregivers to participate the group;
- Organize summer activities for children and child caregivers (parallel activities are welcomed);
- Organize programmes to enhance the participation of elders and families in the community, such as elderly visits or mobile phone class.

# #Volunteer Training #Environmental Workshop #Community Inclusion

## C. Community Service (To Kwa Wan District)

### He/She is responsible to:

- > Plan and organize summer activity for children and families living in sub-divided units;
- Assist in recycle and waste charging scheme promotion activity in public housing and subdivided unit area;
- Assist programmes to raise service users' awareness on child career policies;

#Sub-divided Units #3R Activity #Public Education and Advocacy

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