

Lingnan University
University Administrative and Planning Committee

Terms of reference

1. To consider and approve initiatives, plans and proposals (including funding requests related to academic/programme proposals) that have significant resource and budgetary implications;
2. To consider and approve manpower/staffing requests as referred and recommended by the Human Resources Office;
3. To consider and approve new administrative structures/policies/procedures/guidelines that support and facilitate the development of the University;
4. To assess the effectiveness of existing administrative policies and procedures, and where necessary, delegate to appropriate Offices/Units or sub-groups for initiating a review;
5. To advise the President on major issues and policy matters of the University;
6. To exchange information on issues that need the senior management's attention; and
7. To consider/endorse/make decisions as appropriate on matters referred to it by the President.

Membership

Chairman : President

Members : Vice-President (Academics) cum Provost
Vice-President (Administration)
Vice-President (Research and Innovation)
Associate Vice-President (Academics)
Associate Vice-President (Strategic Research)
Dean, Faculty of Arts
Dean, Faculty of Business
Dean, Faculty of Social Sciences
Dean, School of Data Science
Dean, School of Graduate Studies
Dean, Wu Jieh Yee School of Interdisciplinary Studies
Chief Information Officer and University Librarian
Director of Campus Development and Management
Director of Finance
Director of Human Resources
Up to two senior faculty members to be appointed by the President on an annual basis

Secretary : Head of Office of the President and Assistant to the President