Lingnan University

Campus Development and Management Committee

Terms of reference[1]

(a) To advise and make recommendations to the Council on all matters relating to the overall planning and development of the University campus, especially with regard to the following:

(i) the purchase, lease, erection, alteration and maintenance of buildings and the acquisition of land;
(ii) the appointment of architects, other professional consultants and contractors with contract sum greater than HK$50 million for the execution of capital projects for the University;
(iii) the examination and approval of sketch plans and estimates;
(iv) the establishment of operational guidelines, standards, and procedures in connection with the University campus;
(v) the addition to existing accommodation, buildings and other facilities as may be required to meet the developing needs of the University.

(b) To approve the lists of tenderers for all works, consultancy jobs and any other purchases in respect of capital projects[2], subject to further compliance with the Purchasing and Tendering Procedures as approved by the Finance Committee from time to time.

(c) To approve the appointment of

(i) architect consultant,
(ii) consultant of other disciplines, or
(iii) construction contractor,

for a capital project of contract sum not greater than the limit as specified in Chapter 5 of the UGC Notes on Procedures[2] from time to time, subject to further compliance with the Purchasing and Tendering Procedures as approved by the Finance Committee from time to time.

(d) To endorse the Administration's proposed payment of fees to consultants or construction contractors appointed in accordance with procedures referred to in paragraph (c) for works or services additional to the scope of the contract for capital project(s) ("the contract") for which such consultants or construction contractors are so appointed, subject to the condition that the amount of such proposed payment must not exceed the amount of the contingency provision that remains standing under the contract, or where the amount of contingency provision under the contract that may be used is less than the proposed payment, such endorsement does not have effect until it has been approved by the University in accordance with the prevailing procedures.

(e) To monitor the progress of the master development plan and recommend any modifications if necessary.

(f) To prepare a detailed brief in conformity with the standards stipulated by the University Grants Committee (UGC) and the University for each project which the UGC has approved in principle and to despatch such document(s) to the consultants concerned.

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[1] *Approved by the Council on 13 June 2021 with subsequent updating of paragraph (a) (ii) and Footnote 2 following publication of the March 2021 version of the UGC Notes on Procedures.*

[2] *The contract sum limit for capital projects specified in Chapter 5 of the UGC Notes on Procedures (March 2021 version) is HK$50 million. That limit may be amended by the UGC from time to time.*

(g) To perform any other duties as delegated by the Council in connection with campus planning and development and the management of the related estates.

(h) To formulate policies and monitor the management and maintenance of the estates of the University campus.

(i) To form sub-committees or working groups when necessary to handle functions prescribed in (a) to (f).

(j) To co-opt any members as required and not necessarily from within the Council.

Membership composition

Chairman, Vice-Chairman and five to seven other members to be appointed by the Council. The Committee will have the power to co-opt up to two additional members subject to ratification by the Council.

Secretary : Director of Campus Development and Management/Campus Development Manager

Membership

Chairman	:	Mr LU Hing Yiu Bryant, JP	呂慶耀太平紳士
Vice-Chairman	:	Ms HSU Yu Ming Hanna	許玉銘女士
Members	:	Prof. S. Joe QIN (President)	秦泗釗教授
		Mr CHAN Chi Man Ernest (Vice-President (Administration))	陳志民先生
		Prof. WONG Pui Yun Paulina	王沛欣教授
		Mr YIM Hong Cheuk Foster	嚴康焯先生
Secretary	:	Mr WONG Chiu Lung Dennis	黃朝龍先生