



-FACT SHEET-

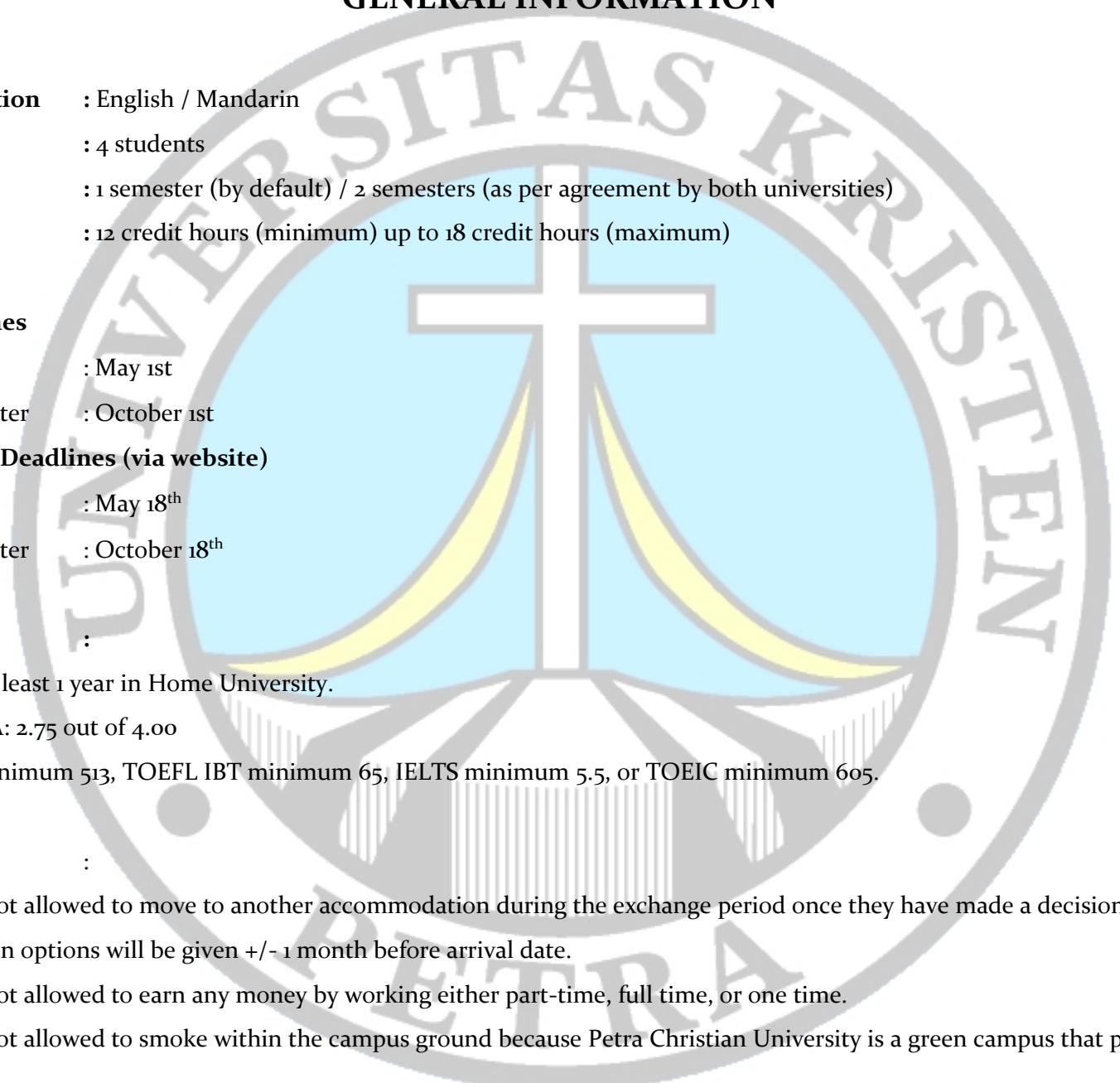
PETRA CHRISTIAN UNIVERSITY

Student Exchange Program

2019/2020 & 2020/2021



GENERAL INFORMATION

The logo of Petra Christian University is a large, faint watermark in the background. It is a circular emblem with a blue outer ring containing the text 'UNIVERSITAS KRISTEN' at the top and 'PETRA' at the bottom. The center of the logo features a white cross superimposed on a yellow and blue design that resembles a stylized mountain or a pair of wings.

Language of Instruction	: English / Mandarin
Quota per semester	: 4 students
Duration	: 1 semester (by default) / 2 semesters (as per agreement by both universities)
Credit Hours	: 12 credit hours (minimum) up to 18 credit hours (maximum)

Nomination Deadlines

- FALL semester : May 1st
- SPRING semester : October 1st

Online Registration Deadlines (via website)

- FALL semester : May 18th
- SPRING semester : October 18th

Requirements

:

1. Has studied at least 1 year in Home University.
2. Minimum GPA: 2.75 out of 4.00
3. TOEFL ITP minimum 513, TOEFL IBT minimum 65, IELTS minimum 5.5, or TOEIC minimum 605.

Rules

:

1. Students are not allowed to move to another accommodation during the exchange period once they have made a decision. List of available accommodation options will be given +/- 1 month before arrival date.
2. Students are not allowed to earn any money by working either part-time, full time, or one time.
3. Students are not allowed to smoke within the campus ground because Petra Christian University is a green campus that prohibits smoking.

Facilities

:

1. Monthly stipend (IDR 2.000.000) during the exchange period for selected students;
2. Support to apply for visa (telex visa);
3. Airport pick up on arrival;
4. Support to arrange for accommodation;
5. Post-arrival orientation and welcoming event;
6. Petramate (buddy student) to help you adapt in Surabaya and in case of emergency;
7. Academic advisor from your selected Host Department/School to help you with academic matters;
8. Free medical treatment for non life threatening health case on Petra's clinic (bring student ID card);
9. On campus WiFi access;
10. Access to library and computer center (bring student ID card);
11. Complimentary trip with Petramate (the schedule is to be announced);
12. Bonding time activities with Petramate (the schedule is to be announced);
13. Community Service with Petramate (the schedule is to be announced);
14. Farewell party with Petramate and International Office at the end of semester.
15. Batik clothing as souvenir.

Academic Calendar

Fall Semester

- Arrival : last week of July / 1st week of August
- Post-arrival orientation : 1st week of August / 2nd week of August
- Classes start : 2nd week of August / 3rd week of August
- Midterm exam : 1st / 2nd week of October
- Final exam : 2nd / 3rd week of December
- Semester break : last week of December – end of January

Spring Semester

- Arrival : last week of January / 1st week of February
- Post-arrival orientation : 1st week of February / 2nd week of February
- Classes start : 2nd week of February / 3rd week of February
- Midterm exam : 1st / 2nd week of April
- Final exam : 2nd / 3rd week of June
- Semester break : last week of June – end of July

Post-arrival Orientation :

1. Welcome lunch with Rector and Faculty members;
2. Academic briefing with Host Department/School;
3. Survival guide with International Office;
4. Campus tour and Surabaya city tour with Petramate.

Host Department/School :

1. Faculty of Languages and Literature | English Department | delivered in English
2. Faculty of Languages and Literature | Chinese Department | delivered in Mandarin
3. Faculty of Industrial Technology | International Business Engineering Program (IBE) | delivered in English
4. Faculty of Business and Economics | Tourism Management Program | delivered in English
5. Faculty of Business and Economics | International Business Management Program (IBM) | delivered in English
6. Faculty of Business and Economics | International Business Accounting Program (IBAcc) | delivered in English
7. Faculty of Art and Design | Visual Communication Design Department | delivered in English
8. Faculty of Art and Design | International Program in Digital Media (IPDM) | delivered in English
9. General Education Department | Indonesian Spectrum | delivered in English

Please note that student can choose **only 1** Host Department/School to register in Petra Christian University, but you can take courses from the other departments.

It is highly recommended to plan your study prior to arrival by consulting your academic advisor at home university.

Administration Office : International Office (IO) of Petra Christian University

Inbound Coordinator

Name: Endry Nyssa Lasmono (Ms.)

Email: intrel@petra.ac.id

Phone: +62 31 298 3186

Postal Address:

Petra Christian University

Siwalankerto 121- 131, Surabaya 60236 – Indonesia

Main Campus, EH building, 1st floor (across the book store)

Office hour: 08.00 – 16.00 (GMT +7)



FINANCIAL OVERVIEW

1. **Tuition fee** : waived. Student pays tuition fee to their home university.

2. **Visa extension**

- 1 semester : USD 250
- 2 semesters: USD 350

Note that this fee is **NOT** including the fee for new visa application at the Embassy of Indonesia.

3. **Accommodation**

- Boarding house : USD 60 – 210 per month (the higher the price the better the facilities will be)
- The Square Apartment : USD 300 per month (**NOT** including electricity, water, laundry, and Wi-Fi bills)

Please note that student who studies for 2 semesters is **NOT** allowed to stay on The Square Apartment due to several complications that will arise related to the immigration procedure.

Both boarding house and The Square Apartment requires deposit fee equals to 1 month rent.

There is another apartment near Petra campus, but students are **NOT** allowed to stay there due to unpleasant past experiences with the poor management and security systems. Hence, the only apartment available for accommodation option is The Square Apartment.

4. **Living cost**

- Meals : USD 1 – 2 per meal (on campus), USD 3 – 8 per meal (on shopping mall)
- Public transportation : USD 5 – 15 (regular taxi) depends on the distance, USD 2 – 6 (online taxi) depends on the distance
- Personal expenses : USD 150 – 300 per month (**NOT** including accommodation, depends on your lifestyle)

REGISTRATION

Documents

1. Statement Letter, Financial Statement, Medical Statement, and Visa Statement

Sign in at <http://bakp.petra.ac.id/registration/> by using USER ID and PASSWORD that we provide and sign the documents with **BLUE ink pen**.

2. **Colored scan** of:

- identification page of passport book (**with minimum 18 months of validity date**) including the passport's front and back cover;
- recent academic transcript (please also provide the English translation if the original is in other language), minimum GPA 3.00 out of 4.00;
- international health insurance (please also provide the English translation if the original is in other language);
- proof of English Language of proficiency score (TOEFL ITP / TOEFL IBT / IELTS / TOEIC);
- bank saving account under the students' personal name minimum USD 1500 in English (please provide the newest 3 months record in subsequent);
- copy of your flight ticket arrival and returning but please do not pay the ticket until we finalize your TELEX Visa;
- Recommendation Letter from students' home university in English;
- colored photo in formal pose (similar to your passport photo) by using plain white background with minimum pixel size 1000 x 1000

Please note that all the documents **must be in color**. **NO** black and white document is allowed.

Procedure

1. Home university's international office sends an email to intrel@petra.ac.id to nominate the applicant(s).
2. Home university's international office receives a combination of User ID and Password to do online nomination.
3. Home university's international office submits the online nomination using the provided access on <http://bakp.petra.ac.id/registration/>.
4. Petra Christian University's International Office emails a Registration Code directly to each applicant(s)' email containing User ID and Password.

5. Applicant(s) logs in to <http://bakp.petra.ac.id/registration/> using the Registration Code to complete the needed data and upload the required documents.
6. Petra Christian University's International Office sends list of available accommodation to applicant(s) email.
7. Petra Christian University's International Office uploads Acceptance Letter, Invitation Letter, copy of Sponsor's ID card, and invoice for Visa renewal process in Indonesia after the data and documents are both completed by the applicant(s).
8. Applicant(s) sends the scan/soft file of airplane ticket both for arrival and return flights to studentmobility@petra.ac.id.
9. Applicant(s) arrives in Surabaya 2 weeks prior to the beginning of semester to join Post-arrival Orientation Activities and register his/her study plan.



VISA ARRANGEMENT

ALL international students who would like to join Student Exchange Program in Petra Christian University must get **TELEX VISA** to enter Indonesia. Provide us with your airplane ticket for both arrival and return flights. However, **do NOT** pay the tickets until your Telex Visa is confirmed.

Duration	Type	Extension Fee	Notes
1 semester	Socio Cultural Visa (code: B211A) single entry visa	USD 250	Remember! Socio Cultural Visa is a single entry visa , it means the visa will be obsolete once you leave Indonesia. Re-applying for new visa is NOT possible. Thus, if you plan to travel for holiday, you can leave Indonesia only AFTER your semester ends.
2 semesters	Limited Stay Permit Visa/VITAS (code: 316)	USD 350	Within 30 days of your arrival in Indonesia, International office of Petra Christian University will help you to change the VITAS into KITAS. Once you get the KITAS, you may travel overseas without arranging new visa to re-enter Indonesia. However, you must inform us 2 weeks before booking any ticket for immigration monitoring.

DRESSCODE

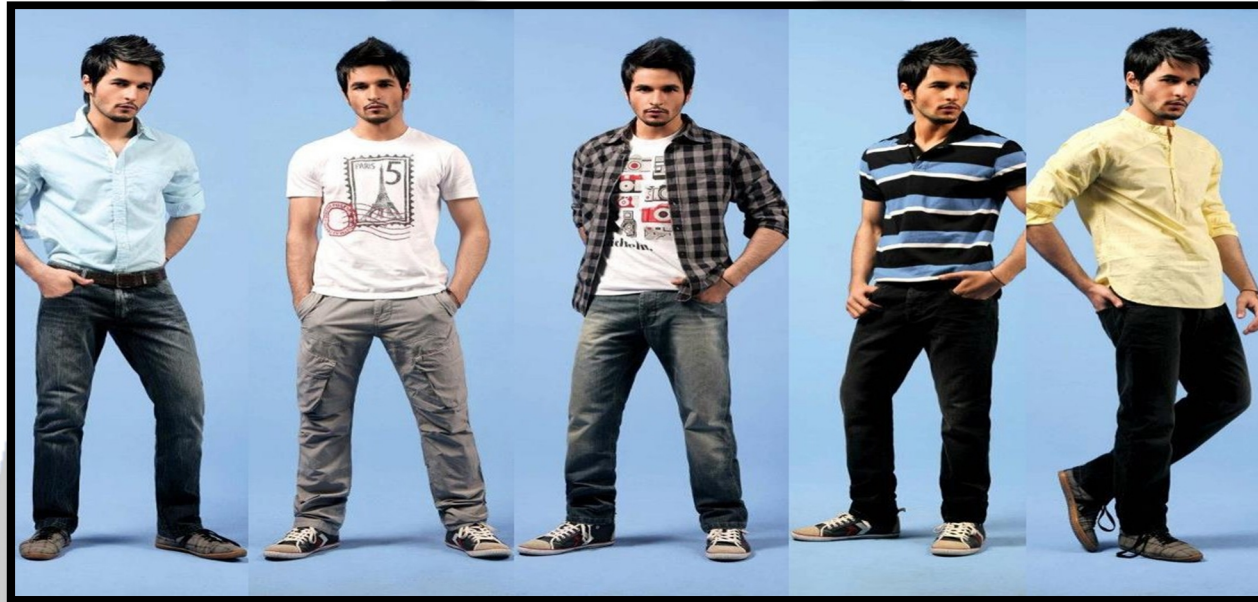
The way people dress is considered to be very important in Indonesia, especially in education institution. Basically, what Indonesian considers as “appropriate” kind of tops is the one that covers your back, cleavage, belly button, and armpits. You are free to choose between pants and skirt and make sure the pants’ length reaches your ankles while the skirt’s length reaches your knees.

These are the examples of standard clothing choices appropriate for **on campus activities**. Please follow this clothing guideline when you are attending activities that take place on Petra Christian University’s campus ground.

For female students:



For male students:



GALLERY



Welcome Lunch with Rector and Faculties



Trip to Trawas, East Java: outbound adventure at Treetop



Trip to Solo, Central Java: visiting Colomadu Sugar Factory



Indonesian Spectrum: making *egrang*, traditional toy of Indonesia

