

PACE AT A GLANCE

Founded in 1906, Pace University has more than 13,400 students across its six schools. Experience the most dynamic city in the U.S. at our Manhattan campus or a more traditional college campus in Pleasantville.

INTERNATIONAL STUDENT SUPPORT

PACE International- 161 William St, 16th Floor, New York, NY 10038.

Pace International is point-of-contact for exchange nominations, application, admission, immigration documentation, visa support, prearrival information, housing, course registration, orientation, events, activities, and more.

CONTACTS

Melba Benítez, Associate Director, International Students & Scholars
mбенitez@pace.edu

EXCHANGE BALANCE INQUIRIES

Liz Pizzuti, Assistant Director, Study Abroad
lpizzuti@pace.edu, studyabroad@pace.edu

WEBSITE

<https://www.pace.edu/iss/prospective-students/j1-exchange-visitors>

FACULTY & SCHOOLS

<https://www.pace.edu/academics>

NOMINATION INFORMATION

Partner university coordinator requests number of semester Exchange spots available at Pace for students, by emailing Liz Pizzuti, Assistant Director, Study Abroad; lpizzuti@pace.edu and studyabroad@pace.edu

After confirming number of Exchange spots available, partner emails Melba Benitez, Associate Director, International Students & Scholars; mбенitez@pace.edu the following information:

- Passport
- Student's address abroad
- Academic field at Pace University
- Level of education
- E-Mail address

NOMINATION DEADLINES

Fall semester nomination deadline: **April 1**

Spring semester nomination deadline: **September 15**

Deadlines remain the same every year

Pace International provides application information and access to online application portal ISS Connect after nomination deadline.

Exchange nominees must submit completed applications by the following deadlines:

Fall semester application deadline: **May 15***

Spring semester application deadline: **October 15***

*Deadlines may change; updated dates are shared during the application process.

VISA (IF NECESSARY)

Pace International issues the DS-2019 Certificate of Eligibility for J-1 exchange visitor status. The office also provides information on the process for obtaining a J-1 student visa as well as steps to maintaining lawful J-1 visa status during the program.

ORIENTATION SESSIONS

Fall 2025: August 26, 2025

Spring 2026: January 22, 2026

ACADEMIC CALENDAR

<https://www.pace.edu/events/academic-calendar>

COURSE OFFERINGS

Searchable by campus: <https://appsrv.pace.edu/ScheduleExplorer/>

COURSE/DEPARTMENT RESTRICTIONS

Students must meet all pre-requisites for a course in order to enroll.

Courses in the School of Performing Arts and in the Film and Screen Studies department are not open to exchange students.

Law School exchanges and exchange agreements are handled directly through the Pace Law School.

Lubin School of Business is not open to graduate level exchange students.

The Dyson College Center for Global Psychology is not open to graduate level exchange students.

CREDIT SYSTEM

1 US Credit Hour = 2 ECTS

USUAL WORKLOAD (Required for J-1 visa holders)

Undergraduate: Minimum 12 US credits per semester

Graduate: Minimum 9 US credits per semester

GRADING SYSTEM & MINIMUM GPA

<https://www.pace.edu/osa/registration/academic-catalog>

2.5 GPA

LANGUAGE OF INSTRUCTION & RECOMMENDED LANGUAGE LEVEL

Language of instruction: English

The U.S. Department of State requires J-1 Exchange Visitors to have “sufficient proficiency in the English language, as determined by an objective measurement of English language proficiency, to successfully participate in his or her program and to function on a day-to-day basis.” Pace University’s minimum admission requirements are:

IELTS overall score of 6.5

TOEFL test score must be 550 (paper based) or 80 (Internet based)

The test must have been taken within the past two years.

An applicant whose first language is English, who is attending an institution in which the language of instruction is English, or who is a citizen of a country in which English is the primary spoken language of daily life is exempt from this requirement.

More information is available in the application portal.

ON-CAMPUS HOUSING

<http://www.pace.edu/housing>

HEALTH INSURANCE

All students (regardless of visa status/citizenship) are required to carry adequate health insurance during the full duration of their program at Pace University. J-1 Exchange Visitors are further required by U.S. Department of State regulations to carry insurance during their stay in the U.S. For more information on health insurance:

<https://www.pace.edu/health-insurance>

VIDEOS

<https://www.youtube.com/watch?v=CfMNwUi85LI>

<https://www.youtube.com/watch?v=-H5swvtiRj>