



Before Making an Application (2017 intake)

If you are interested in applying for Disney Cultural Exchange Program, then please check if you can meet the following requirements:

- Be a **full-time non-final year undergraduate student in Lingnan University**, i.e. Yr. 1, Yr. 2 & Yr. 3 are eligible
- At least be 18 years of age
- Have good conversational English
- Be willing to share living quarters with other participants
- Have an outgoing, enthusiastic, and people-oriented personality
- Be hardworking & mature
- Have a fun-loving & cheerful character
- Have good manners & good grooming
- Have a flexible work attitude
- Academic status in good standing
- Have good attitude and committed to complete the full working period as specified by Disney ICP

***** Students being offered a place in this Program must undergo all required training in October/November 2016 & May 2017, plus a debriefing in Sep 2017 in order to be entitled for receiving the subsidy from the University.**

Note 1: Students are advised to think thoroughly whether you are suitable to work outdoors in a very hot environment, or be able to stand for very long hours. Please take into consideration your health conditions too. Consider whether you are independent and mature enough to take care of yourself without relying on others to take care of you. You shall also consider your financial ability to support yourself living in the US for 2 months plus to pay for all the required expenses.

Note 2: Those who are considering applying for the academic exchange program to the US or other countries are advised to check with the OGE the exact departure date (from HK to the location of the exchange institution) and your exchange visa processing time. If the departure

date clashes with the end date of Disney's Program, you are advised not to apply for the program as you will be unable to complete the full work period. Also, if you need extra time to apply for your academic exchange visa, you shall plan properly and make sure you have enough time to get your exchange visa processed. No one shall be responsible for your delay or missing of any important dates of your exchange program because of your own miscalculation and carelessness.

Application Method (for 2017 intake)

1. Please complete the Disney Cultural Exchange Application form **for Lingnan students**.
2. Please submit a **ONE-page resume/CV** together with your application.
3. Submit a copy of your **recent photo - in business attire**. Attach this with your application.
4. Submit a copy of your University web transcript where your GPA is shown. Yr 1 students are not required to submit this.
5. Submit a copy of your passport. If you don't have a passport, then submit HKID copy. However, if you don't have a passport by end of October, your application/nomination will be cancelled as required by Disney.
6. Book your **group interview appointment** with SSC staff.

Application Process & 2017 Schedule (For reference only)

21 Sep 2016	Disney Information Session
27 Sep 2016	Application deadline
30 Sep & 3 Oct 2016	Internal selection group interview
5 Oct 2016	Announcement of results and acceptance of nomination
11 Oct & 7 Nov 2016	Interview Training and Preparation
21 Nov 2016	Final Interview with Disney rep in Hong Kong
Feb 2017 (tentative)	Briefing session for US visa, Travel and Accommodation arrangement
April /May 2017	Pre-departure briefing / training
19 Jun 2017	Departure for Program
Sep 2017	De-briefing & Evaluation

**** All the above training and debriefing schedules are COMPULSORY.**

Disney Cultural Exchange Program 2017

Application Form for Lingnan University Students

Notes to Applicants:

1. Please **type** or complete the following in **BLOCK Letters** and return to SSC **before 5pm on 27 Sep 2016 (Tue)**. We only accept **HARD copies** of your application. No email application will be accepted.
2. Please submit a **ONE-page résumé** and a copy of your **University Transcript** (showing your GPA) together with this application. If you are a Yr 1 student, transcript is not necessary.
3. Please submit a copy of your **recent photo in business suit**. Attach the photo to this application.
4. Please submit a **copy of your passport**. If no passport, HKID copy is required.
5. When you submit your application, please also **book your group interview appointment** with SSC staff. Contact Ms Mandy Choi / Ms Eliza Chan to arrange your **interview appointment**. **Interview dates: 30 Sep & 3 Oct 2016**.
6. The information you provided below will be used in our screening interview. Please provide truthful information. Falsification or misrepresentation, or willful omission of your records or information as requested below may result in cancellation of your application and nomination.
7. The personal data provided in the application form will be used for selection purposes. It may be provided to organisations/agencies/university administrators authorised to process the information for purposes relating to recruitment and/or selection. Every reasonable effort will be made to ensure the confidentiality of all information and documents received.

PERSONAL PARTICULARS:

Name: _____
(Family Name) (Given Name – as appeared on your HKID card / passport) (中文名稱)

Alias: _____ Lingnan Email: _____

Contact Tel No.: _____ Personal Email: _____

Study Programme & Stream: _____ Year: _____

Lingnan student ID : _____ Expected Graduation Year: _____

Citizenship: _____ Date of Birth: _____
(DD/MM/YYYY)

Are you a permanent resident of Hong Kong? Yes No

Where's your Birthplace: _____ Expiry Date of Passport: _____
(DD/MM/YYYY)

JOB INTERESTS:

Which role offered by the Program are you interested in?

(All positions are entry-level positions and may be required to work weekends, holidays, nights, days, and possibly overtime. Some positions may be required to work under or exposed to the sun.)

Please **rank the following work areas from 1 – 6 according to your preference**. "1" being the highest & "6" being the lowest.

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Quick Service Food & Beverage | <input type="checkbox"/> Merchandise | <input type="checkbox"/> Operations |
| <input type="checkbox"/> Full Service Food & Beverage(Seating) | <input type="checkbox"/> Character Performer | <input type="checkbox"/> Custodial |
| <input type="checkbox"/> Housekeeping | <input type="checkbox"/> Lifeguard | |

OTHER PROGRAMME PREFERENCE:

If in case your application here is unsuccessful, or that your 1st choice location / career preference could not be fulfilled, I

- would still like to be considered for internship programmes in other overseas locations
- would NOT consider other locations; and would like to close my case

Walt Disney World Cultural Exchange Program 2017 Supplementary Information from Applicant

INTERNATIONAL EXPERIENCE:

Please provide information for the following questions:

1. **Do you have any international exchange experience or have any overseas or off-shore internship / work experience? (Please)**

YES If your answer is "YES", please provide information below.

NO

Name of International Exchange Program / Company	
Where did you go? State the city & country.	
When did you go and duration of the Program?	

2. **Do you have any experience living or studying outside Hong Kong? Please exclude your exchange or employment experience as stated in Question #1.**

YES If your answer is "YES", please provide information below.

NO

Please provide information on your living or studying experience outside Hong Kong. When? Where?	
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3. **Will you be leaving for the Exchange Programme in the 2nd term of 2016-17 (Mainland or International Exchange Programme) or 1st term of 2017-18?**

YES Where? _____

NO

DECLARATION:

I hereby certify that the information provided above are true and to the best of my knowledge. I understand fully that any falsification, willful omission or misrepresentation of the above work and international experience records and information may result in my application and nomination being cancelled by Lingnan University.

I hereby authorize the University to share my personal data with related internship administrators / employers.

Signature of Applicant

Date



Health Declaration Form for Overseas Programmes

Name: _____ Student ID: _____
Major: _____ Year: _____

Participant's Health Status (Please check appropriate boxes ✓)

- (1) Have you been diagnosed with the following disorders?
 Asthma Epilepsy Heart Disease Diabetes
 Others (Please specify:) _____
 No
- (2) Are you under any medication or treatment?
 No Yes (Please specify:) _____
- (3) Are you known to be allergic to any medicine or food?
 No Yes (Please specify:) _____
- (4) Have you had any operation in the past ten years?
 No Yes (Please specify:) _____
- (5) Have your doctor ever had any reservation about your travelling abroad or staying overseas?
 No Yes

I, _____ (Full Name) am aware of and agree to undertake any possible risks in relation to the internship programme.

Remark: *Information collected will only be used to assess the health risk anticipated of an applicant working overseas. Data will not be shared with third parties without consent of the applicant.