


Payment Methods in Hong Kong

1. By Cash / Cheque

- a. You may pay your fees at any branch of Bank of East Asia by Cash / Cheque.
- b. Cheque should be crossed and made payable to "Lingnan University". Please write down the "Payment Reference No." and student name at the back of the cheque.
- c. Keep the pay-in-slip as shown below returned by the bank as a proof of payment.


Account Deposit Form 戶口存款單

Account No.: 514-40-42677-6 戶口號碼		Account Name: LINGNAN UNIVERSITY NO.2 A/c 戶口名稱	
Cheque No. 支票號碼	Drawee Bank 付款銀行	Branch 分行	Currency & Amount 貨幣及金額
Cheque Sub-Total 支票合共:			
Cash 現金:		HK\$21,183	
Transfer From 轉帳:			
Total (In Account Currency) 合共 (戶口貨幣):		Teller	Supervisor
		HK\$21,183	

Please check the machine validation before leaving the counter. 請於離開櫃檯前，將以下資料。

MACHINE VALIDATION (For Bank Use Only) 機印證明 (只供銀行使用):			
DATE 日期	TGN REF 支票號碼	ACCOUNT NO. 戶口號碼	VALUE OR 記單日期
TIME 時間	OTHER REF 其他參考	ACCOUNT NAME 戶口名稱	TGN AMOUNT 支票金額
	EXCHANGE REF 兌換參考		BANK REF 銀行參考

22APR10 CASH DEPOSIT
16:30 182 L082024

XXXXXXXXXX
HKD

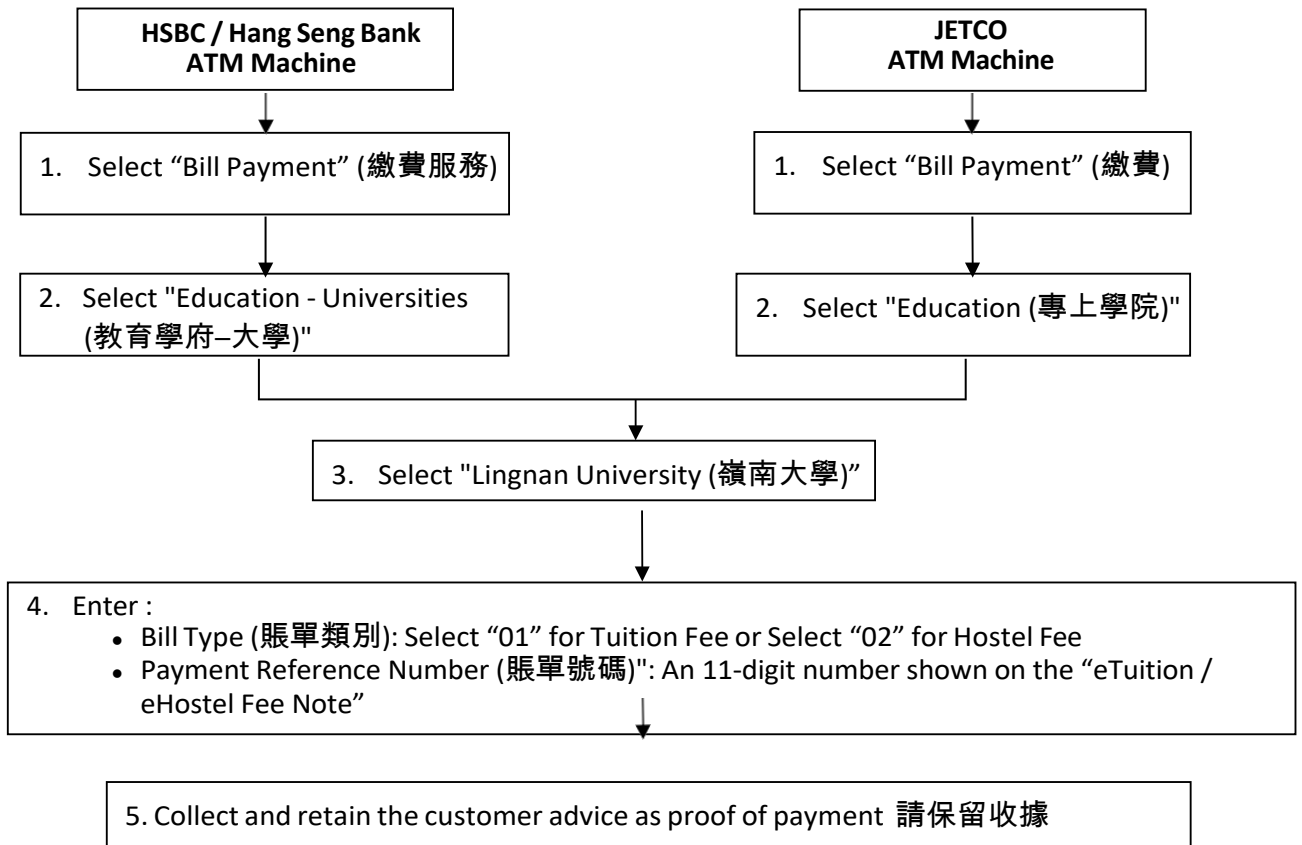
514-40-42677-6
LINGNAN UNIVERSITY NO.2 A/C
21,183.00 HKD

GF 481 (03/2009) 1/2

Please ensure the 11-digit "Payment Ref. No." shown on your Fee Note is printed on the pay-in-slip.

2. Through Automatic Teller Machine (ATM)

If you have an ATM card issued by HSBC, Hang Seng or JETCO, you may settle your fees at the ATM by following the steps shown in the chart below:



3. Through e-Banking

On the 'Bill Payment' page:

1. Select "View & Pay Bill"
2. Add New Bill and Select "Lingnan University"
3. Bill Type – Select "01" for Tuition Fee or Select "02" for Hostel Fee
4. Bill Account Number – An 11-digit number shown on the "eTuition / eHostel Fee Note"
5. Print or write down the "Payment Reference No." as a proof of payment

4. Payment by Phone Services (PPS) - PPS Merchant Code 商戶編號 – "9154"

Payment may be made by funds transfer from any designated bank account in Hong Kong using a touch-tone phone or via the PPS website <https://www.ppskh.com>. Please call 18011 (English) / 18013 (Cantonese) for bill registration and 18031 (English) / 18033 (Cantonese) for bill payment.

When you settle your fees with PPS, please key in:

1. PPS Merchant Code – "9154"
2. Bill Account Number- An 11-digit number shown on the "eTuition / eHostel Fee Note"
3. Bill Type – Select "01" for Tuition Fee or Select "02" for Hostel Fee
4. Write down the "Payment Reference No." as a proof of payment

Important Notes:

1. In accordance with the University regulations, a penalty of HK\$500 and HK\$300 will be charged on late payment of tuition fee and hostel fee respectively.
2. Please note that if you pay by credit card, you may have to pay a charge to your credit card issuing bank.
3. Although the payment data will be transferred to the University electronically, it is advisable to keep a proof of payment yourself.
4. For payments by ATM, E-banking and PPS, some banks may name the "Bill Account Number" as "Payment Reference Number" or "Bill Number" or "Account Number" or "Student Number", please input the 11-digit reference number shown on the "eTuition / eHostel Fee Note".
5. If you have any inquiries, please contact Ms. Chau at (852) 2616 8815 / Ms. Ng at (852) 2616 8810 or email at echau@ln.edu.hk / donang@ln.edu.hk .