**STEM Internship Scheme 2022/2023**

**Internship Offering Form**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **COMPANY / ORGANISATION INFORMATION** | | | | | | | | | | |
| **Name of Company / Organization:** |  | | | | | | | | |  |
| **Nature of Business:** |  | | | | | | | | |  |
| **Address of Company / Organization:** |  | | | | | | | | |  |
|  |  | | | | | | | | |  |
| **Email of Company / Organization:** |  | | | | **Website:** |  | | | |  |
| **Organization Information Enclosed:** | Business Registration Cert.  Annual Report / Brochure / Pamphlet | | | | | | | | |  |
| **No. of Staff in HK** (approx.)**:** |  | **No. of Staff Worldwide** (approx.) (if applicable): | | | | | | |  |  |
| **Contact Person *Name:*** | Mr Miss Ms Mrs | |  |  | | | | | |  |
| ***Position / Title:*** |  | | | | | | | | |  |
| ***Department:*** |  | | | | | | ***Tel:*** |  | |  |
| ***Email:*** |  | | | | | | ***Fax:*** |  | |  |
|  | | | | | | | | | |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **INTERNSHIP INFORMATION** | | | | | | | | | | | | | |
| **Internship Position / Title:** |  | | | | | | | | | | | |  |
| **Department / Unit:** |  | | | | | | | | | | | |  |
| **No. of Intern(s) Required:** |  | | | | | **Nature:** | | | Full-Time | | | |  |
| **Internship Period (DD/MM/YYYY):** | | | **From** | | | |  | | | | **To** |  |  |
| **Other Honorarium / Allowances (if any):** | | | | HK$ | | | | | | | | |  |
| **Insurance Coverage:** | Yes  No | | | | Please specify (if applicable): | | | | |  | | |  |
| **Address of Internship Location:**  *(if different from the aforementioned company address)* | | | | | | | |  | | | | |  |
| **Discipline(s) of Study Preferred:** | | **No Preference**  Bachelor of Science (Hons) in Data Science  Bachelor of Arts (Hons) in Animation and Digital Arts  *(please select more than one if applicable)* | | | | | | | | | | |  |
| **Year(s) of Study Preferred:** | | 1  2  3  4 | | | | | | | | | | |  |
| **Job Descriptions / Duties:**  *(please use additional sheets if necessary)* | |  | | | | | | | | | | |  |
| **Job Requirements:**  *(please use additional sheets if necessary)* | |  | | | | | | | | | | |