

Discontinuation Appeals Panel

Terms of reference

To consider appeal cases concerning discontinuation of studies at the University due to unsatisfactory academic performance or progression. The Panel is empowered by the Senate to decide on the cases, mainly on grounds of extenuating circumstances that affected the studies of the appellant and/or procedural problems in the assessment process. The decision of the Panel will be final.

Membership

- Convener[#] : To be appointed by the Senate from among its members (on an annual basis).
Members : One representative* from each of the three Faculties, School of Data Science, and Wu Jieh Yee School of Interdisciplinary Studies
 A representative from the School of Graduate Studies
Observer : One current full-time student (nominated by Faculty/School Dean, as co-ordinated by the Office of Student Affairs). The student who has submitted an appeal shall, however, have the option of not involving the student observer in his/her case.
Member and
Secretary : A staff member of the Registry

The Convener has voting right in the decision of appeal case(s) and to take a casting vote if voting results in a tie.

* One of the members should have understanding of and experience in teaching taught postgraduate (TPg) programmes. In case no member has the knowledge and experience, the Convener can co-opt a member for that purpose for TPg student cases.

Note: To avoid conflict of interest, Convener and members are required to declare their interest before the meeting and abstain from voting if necessary.