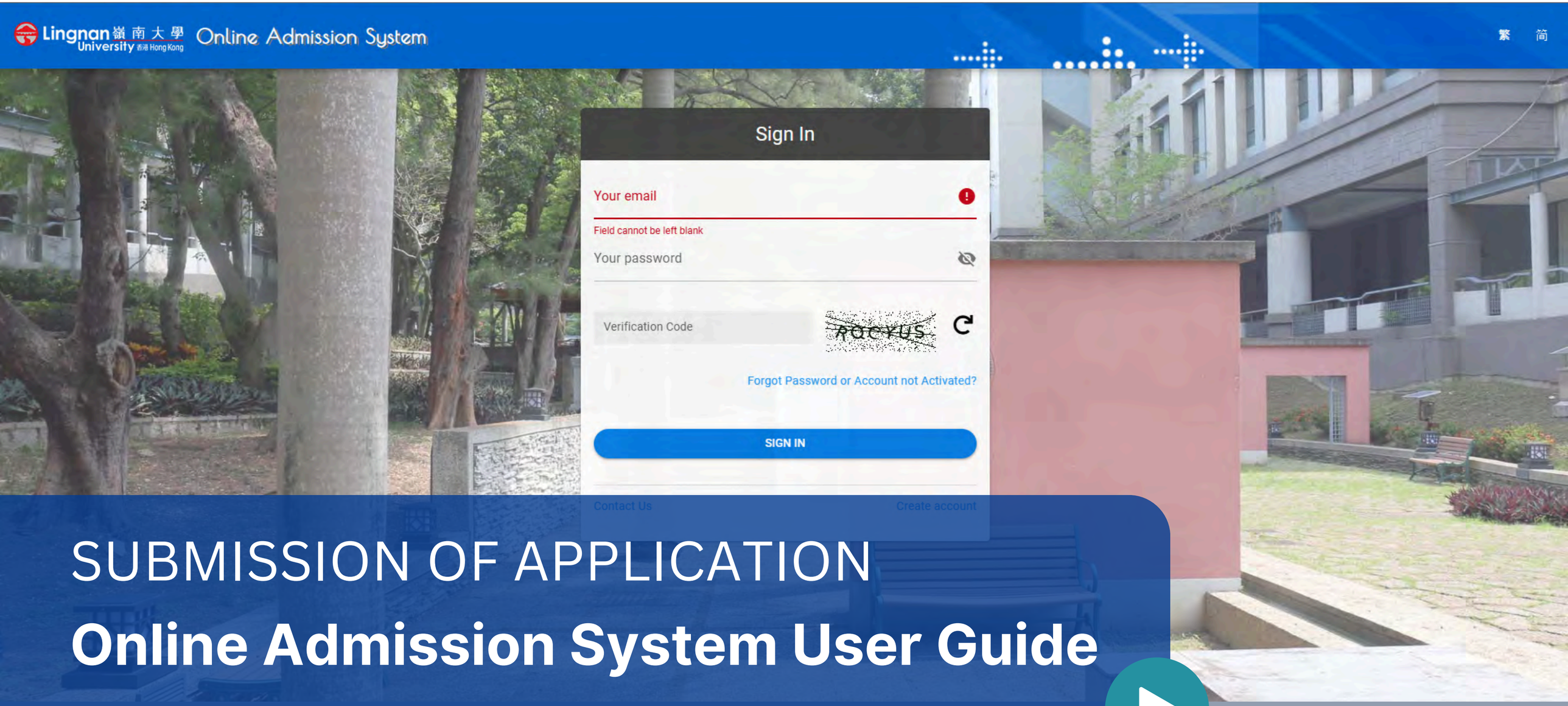
Lingnan University 嶺南大學 香港 Hong Kong

SDS School of Data Science 數據科學學院

MScIDA Industrial Data Analytics

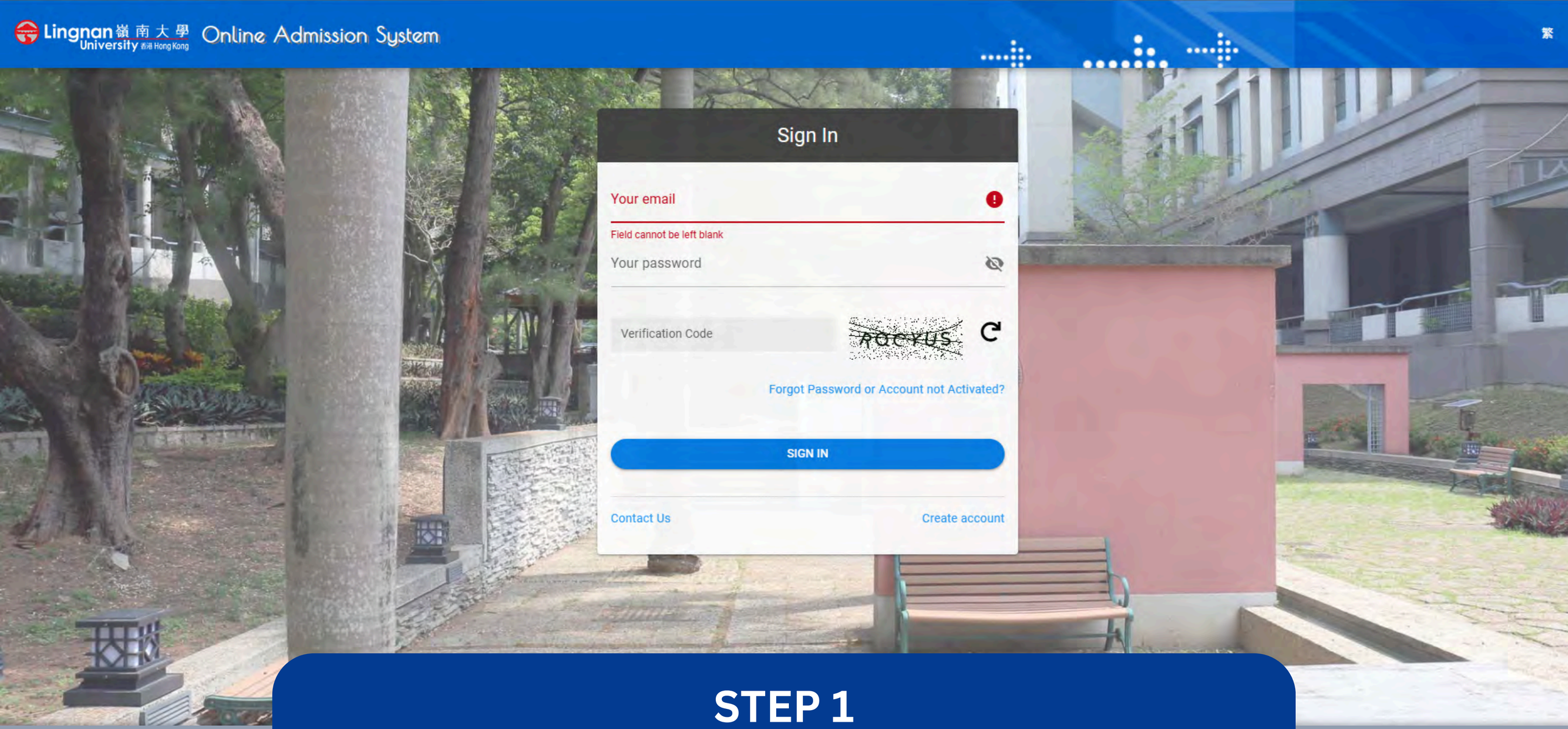
MScIDAI Innovative Design & Artificial Intelligence

MScSCTA Master of Science in Smart City Technologies and Applications




# SUBMISSION OF APPLICATION

# Online Admission System User Guide




# STEP 1

Create a personal account
and sign in to the online admission system

Lingnan University 嶺南大學 Hong Kong Online Admission System

繁 简

My Application

| Application No. | Year of Admission | Application Type | Programme Choice | Status | Last Section / Action | Last update |
|---|---|---|---|---|---|---|

+ NEW APPLICATION



## STEP 2

Create a new application

Select Application Type

Applicants are responsible for using the correct application route, and ensuring the information given in support of the application is accurate and complete. Applicants are NOT allowed to transfer their submitted applications to other application routes, and the application fees paid are non-refundable and/or non-transferable.

Sub-degree Programmes (AD/HD/Dip/DYJ) | Undergraduate Programmes | **Taught Postgraduate Programmes** | Research Postgraduate Programmes | Other Programmes

- Doctor of Artificial Intelligence Studies
- Doctor of Business Administration in Global Digital Economy and Governance
- Doctor of Business Studies
- Doctor of Policy Studies
- Master of Accountancy
- Master of Arts in Artificial Intelligence and the Future
- Master of Arts in Arts Administration and Cultural Policy
- Master of Arts in Arts and Cultural Heritage Management
- Master of Arts in Chinese
- Master of Arts in Creative and Media Industries
- Master of Arts in Curating and Art History
- Master of Arts in Digital English Studies
- Master of Arts in Digital History in Global Asia

## STEP 3

Select the course you wish to enrol in

[redacted]

## Personal Information Collection Statement

1. Lingnan University may collect, use and/or process the following types of personal data (a) basic identification, biometric data, and personal information such as your name, age, gender, ID and passport numbers; (b) contact details such as your address, mobile number, email address and emergency contact; and (c) other information about you provided to Lingnan University.
2. The purpose of collecting/ using/ processing personal data by means of this Online Admission System is to process applications for the University services, including but not limited to services relating to taught postgraduate admissions. The University may use your emails and phone numbers for communication with you.
3. In order to serve the specified purpose(s), the personal data collected via this Online Admission System may be transferred to other units within Lingnan University, which are located in the jurisdiction of Hong Kong. All personal information provided by admittees and non-admittees will be disposed of within 7 years and within 6 months respectively after all the required actions.
4. Without your express approval, or unless required/ permitted by law, the personal data collected herein will not be disclosed to third parties other than those specified in Point 3.
5. Unless indicated otherwise, all personal data requested via this Online Admission System is required for its purpose. If such data is incomplete or inaccurate, your application will be void or delayed.
6. Without your consent, Lingnan University will not use your personal information provided to us to conduct direct marketing, and you may opt-out from direct marketing at any time.
7. As a data subject, you have the right to request access to and correction of the personal data under the Personal Data (Privacy) Ordinance. For requests to access your personal data, please contact the Chief Data Protection Officer at DPO@LN.edu.hk. For requests to correct/update personal data, please contact the respective Programme Office.
8. This Personal Information Collection Statement may be supplemented by the Addendum to Personal Information Collection Statement – Mainland China and/or Addendum to Personal Information Collection Statement – EU as applicable.

☐ I confirm that I have read and understood the information above, and declare that all the information I have provided to the University is complete and accurate.

› START APPLICATION



# STEP 4

Read and confirm the ‘Personal information Collection Statement’ and press ‘Start Application’

Lingnan University 嶺南大學 Hong Kong Online Admission System

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[redacted]

[redacted] Not Submitted

Last update: [redacted]

Personal Particulars | Education | English Language Proficiency | Professional Qualifications | Work Experience | Referees | Study Programme | Upload Center | Declaration | Survey | Payment

## Personal Information

* Required field

Surname (in English)*

Field cannot be left blank

First Name (in English)*

Other / Middle Name

Leave blank if not applicable

Chinese Name

Gender*

Date of Birth*

Place of Birth*

Nationality*

## Identity

You are applying as Local Applicant CHANGE

Hong Kong Identity Card No.*

Are you a [redacted] Lingnan graduating student?* 是 否

Do you hold a permanent Hong Kong identity card?* 是 否

## Address

Address Line 1*

Address Line 2

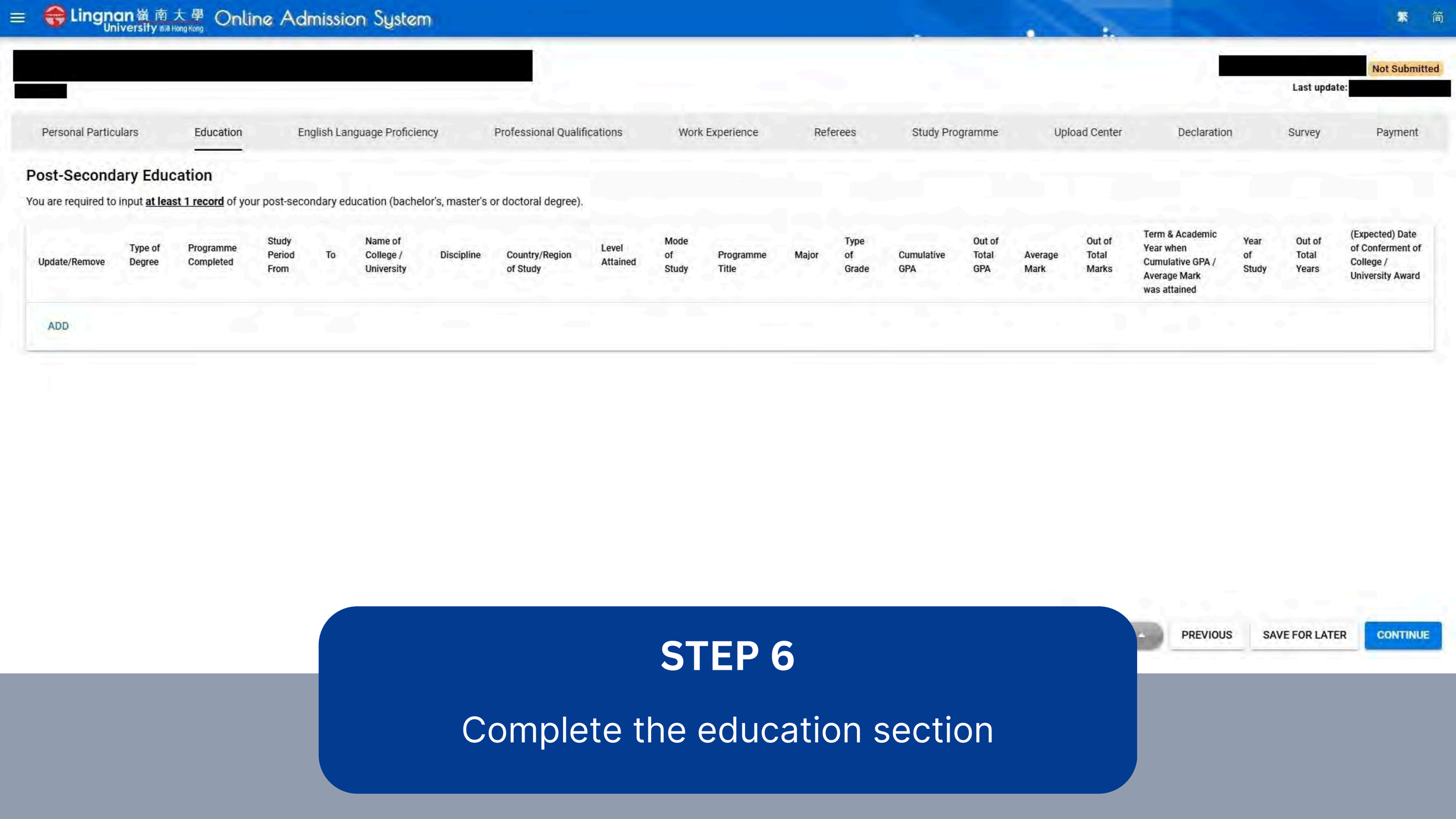
Address Line 3

Country/Region*

PREVIOUS SAVE FOR LATER CONTINUE

# STEP 5

Complete your personal information




# STEP 6

Complete the education section

Lingnan University 嶺南大學 香港 Hong Kong Online Admission System

繁 简

[redacted]

[redacted] Not Submitted

Last update: [redacted]

Personal Particulars | Education | English Language Proficiency | Professional Qualifications | Work Experience | Referees | Study Programme | Upload Center | Declaration | Survey | Payment

## Language of Prior Study

* Required field

Please indicate if the English language is the usual medium of teaching and assessment at your university of which your bachelor's or higher degree is obtained.*

此处不能留空

- ○ The English language is the usual medium of teaching and assessment at the university of which my degree is obtained
  You may be required to furnish proof of English proficiency at the Programme Offices request
- ○ The English language is NOT the usual medium of teaching and assessment at the university of which my degree is obtained
  You must upload attachment as proof of English language proficiency

## English Language Proficiency

Please note that if your public examination or test result is not available when you apply for admission, please select the examination and enter "pending" in the fields of "Grade/Score". If you have taken an examination or test more than once, please enter only the best grade/score for each subject/test.

**Results in IELTS (Academic) or TOEFL**

| Update/Remove | Examination / Course | Exam / Course Date | Exam Mode | Grade / Score |
|---|---|---|---|---|
| ADD | | | | |

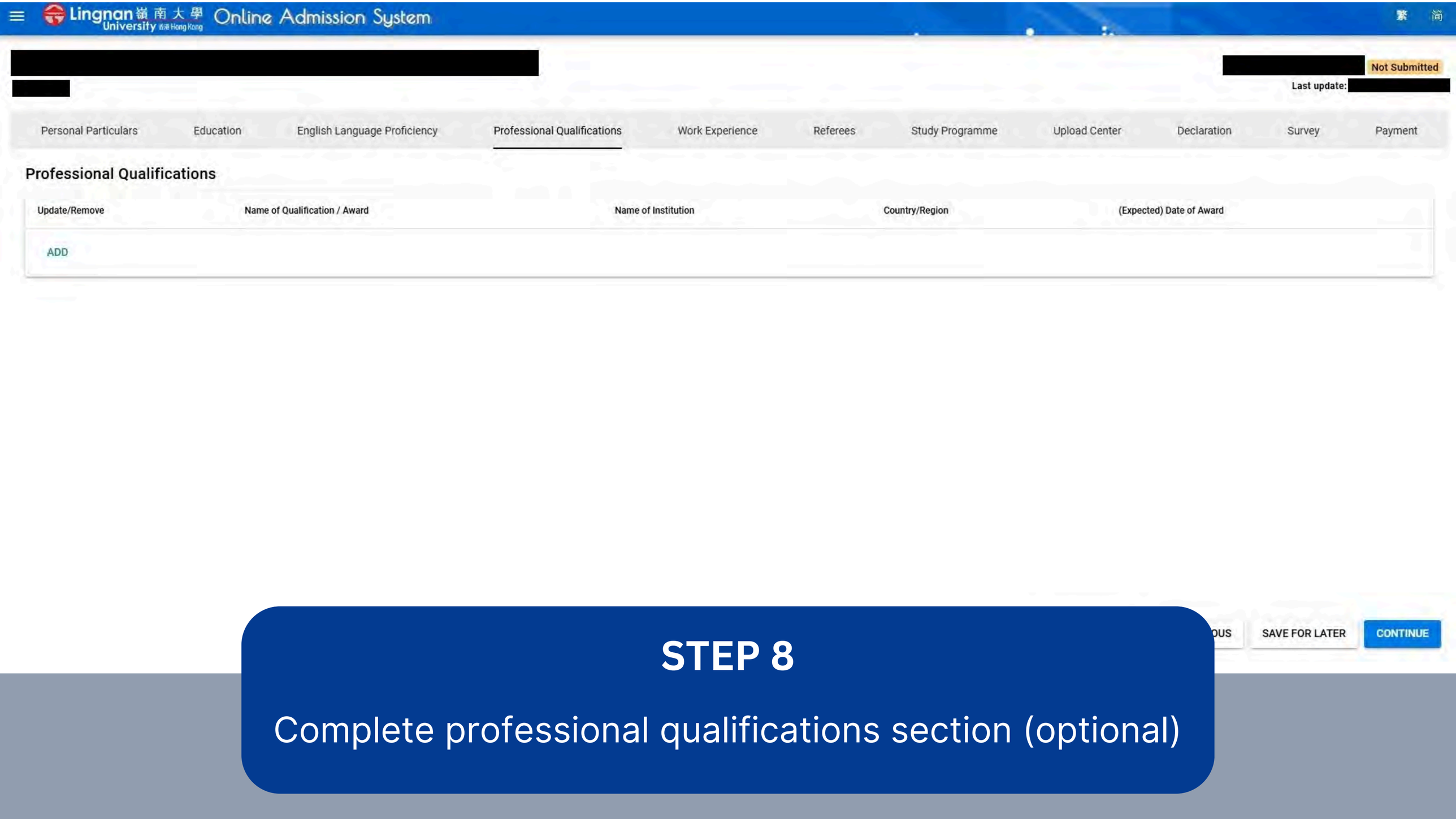
**Results in other public examinations/courses**

| Update/Remove | Examination / Course | Exam / Course Date | Subject | Grade / Score |
|---|---|---|---|---|
| ADD | | | | |

...S SAVE FOR LATER CONTINUE

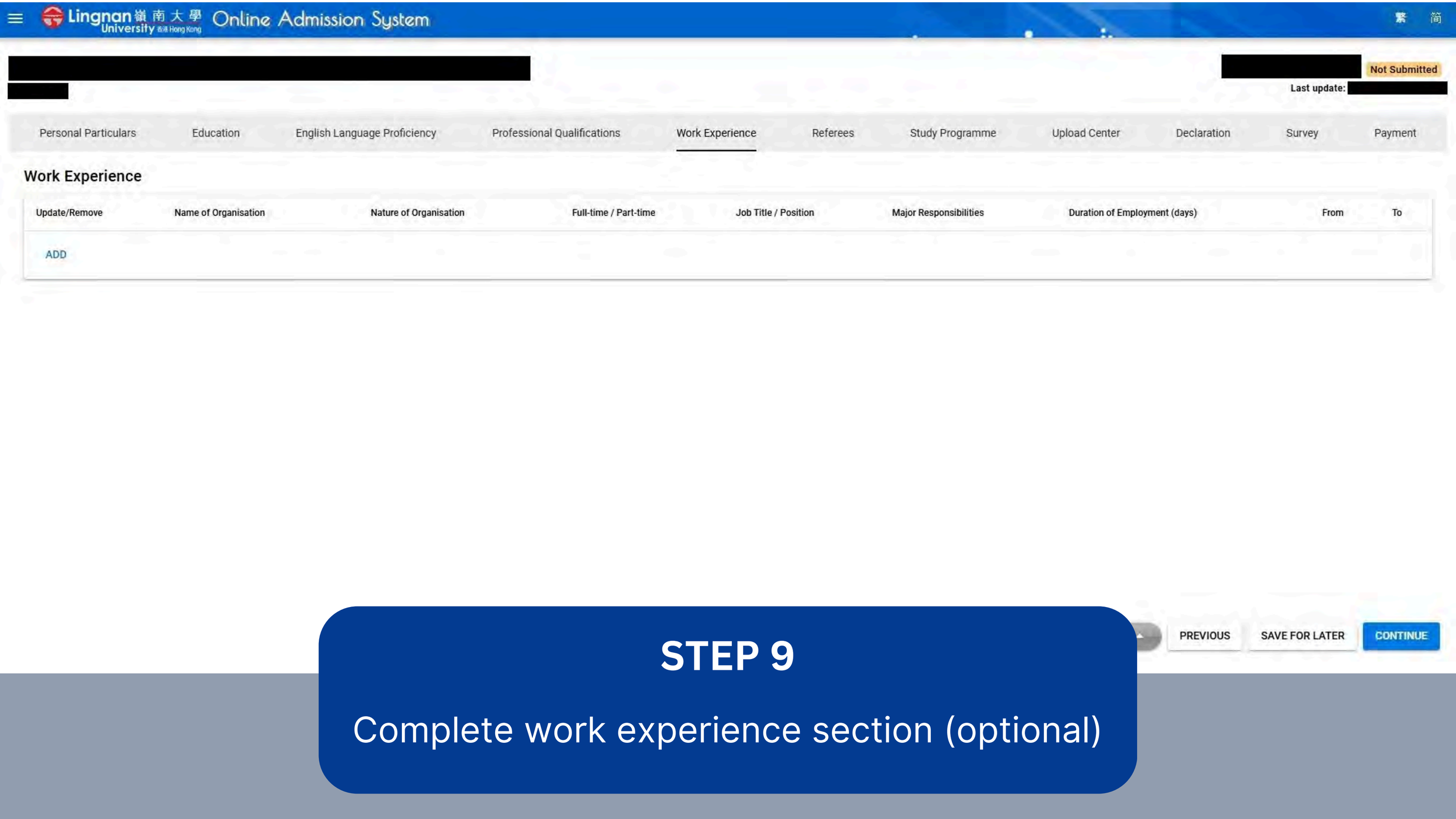
# STEP 7

Complete the English language proficiency section




# STEP 8

Complete professional qualifications section (optional)


Lingnan University 嶺南大學 香港 Hong Kong
Online Admission System
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[redacted]
Not Submitted
Last update: [redacted]
Personal Particulars
Education
English Language Proficiency
Professional Qualifications
Work Experience
Referees
Study Programme
Upload Center
Declaration
Survey
Payment
Work Experience
Update/Remove
Name of Organisation
Nature of Organisation
Full-time / Part-time
Job Title / Position
Major Responsibilities
Duration of Employment (days)
From
To
ADD
PREVIOUS
SAVE FOR LATER
CONTINUE
STEP 9
Complete work experience section (optional)

Lingnan University 嶺南大學 香港 Hong Kong Online Admission System

繁 简

[redacted]

Not Submitted

Last update: [redacted]

Personal Particulars | Education | English Language Proficiency | Professional Qualifications | Work Experience | Referees | Study Programme | Upload Center | Declaration | Survey | Payment

## Referees

**For applications submitted on or before 31 July 2026:**

Please download the Confidential Recommendation Form for referees' completion. Two separate confidential recommendation forms or letters should be completed by two referees and be returned to the MSc(SOTA) Programme Office through one of the following methods within 3 weeks of application.

**By post in a sealed envelope to the following mailing address:**

DO NOT READ AND UPLOAD THE COMPLETED CONFIDENTIAL RECOMMENDATION FORMS TO THIS ONLINE ADMISSION SYSTEM.

**By email**

Email must be sent to the Programme Office from official university/company email addresses only.

**REFEREES WITH PERSONAL EMAIL ADDRESSES WILL NOT BE CONSIDERED.**

**For applications submitted from 1 August 2026 onwards:**

**Applicants should seek their referees' consent to provide references before inputting their details on the online application form.**

Once an application is successfully submitted, an automated invitation email will be sent to the nominated referees inviting them to complete an online referee's report **within 14 days**.

| Update/Remove | Title | First Name | Last Name | Position | Relationship with Applicant | Institution/Organisation | Telephone No. | Office Email Address |
|---|---|---|---|---|---|---|---|---|

ADD

- Before submitting your application, please obtain your referees' consent
- After submission, an automated email invitation will be sent to your nominated referees
- Referees should complete the online referee's report within 14 days

# STEP 10

Complete the referees section

***The recommendation form must be completed and submitted by 2 referees***

[redacted]

[redacted] Not Submitted
Last update: [redacted]

Personal Particulars | Education | English Language Proficiency | Professional Qualifications | Work Experience | Referees | Study Programme | Upload Center | Declaration | Survey | Payment

## Interest in Other TPg Programmes

Applicants not selected for admission to the Programme can opt for transferral of their contacts to other TPg programme(s) offered by Lingnan. Applicants may refer to https://www.ln.edu.hk/sgs/taught-postgraduate-programmes for details of TPg programmes on offer at Lingnan.

Please indicate your preference by choosing one of the following:

- ○ I agree to release my contact to other selected TPg programmes if I have not been selected by this Programme. I also agree to receive promotional materials from the selected TPg programmes and for the programmes to contact me for the purpose of proceeding with the new application. (Select at least two programmes in the lists below.)(簡中)
- ○ I agree to release my contact to other selected TPg programmes for consideration if I have not been selected by this programme but I **DO NOT** wish to receive promotional materials from the selected TPg programmes. However, I agree for the selected TPg programmes to contact me for the purpose of proceeding with the new application. (Select at least two programmes in the lists below.)(簡中)
- ○ I do not agree to release my application information to other TPg programmes for consideration if I have not been selected by this Programme.(簡中)

请选择选项

PREVIOUS | SAVE FOR LATER | CONTINUE

# STEP 11

Complete the study programme section

Lingnan University 嶺南大學 香港 Hong Kong Online Admission System

繁 简

[redacted] Not Submitted

Last update: [redacted]

Personal Particulars | Education | English Language Proficiency | Professional Qualifications | Work Experience | Referees

## Upload Center

**Please provide the following documents:**

- Identity card, passport or travel document* (Do not upload copy of HKID. You will be required to present HKID for verification upon registration)
- Transcripts*
- English proficiency test report (e.g. IELTS/ TOEFL/ CET6)
- Bachelor's degree certificate/ Graduation certificate
- Online Verification Report of Higher Education Degree Certificate (中國高等教育學位在綫驗証報告), both Chinese and English versions, issued by the China Higher Education
  the Chinese Mainland)
- Online Query of Overseas Credentials Evaluation Report (國(境)外學歷學位認證書) issued by the Chinese Service Center for Scholarly Exchange (CSCSE) (教育部
- Curriculum Vitae / Proof of Employment Records
- Personal Statement* (Please write a personal statement of around 200 words outlining your academic achievements, choice of study and career goals.)
- Supplementary Information (Please provide any further information, in English, in support of your application)
- Other supporting documents to substantiate qualifications in your application. (If you are an applicant from Mainland China, please provide a sheet stating y

| # | Name | Document Type |
|---|---|---|

Drop files anywhere to upload

+ SELECT FILE

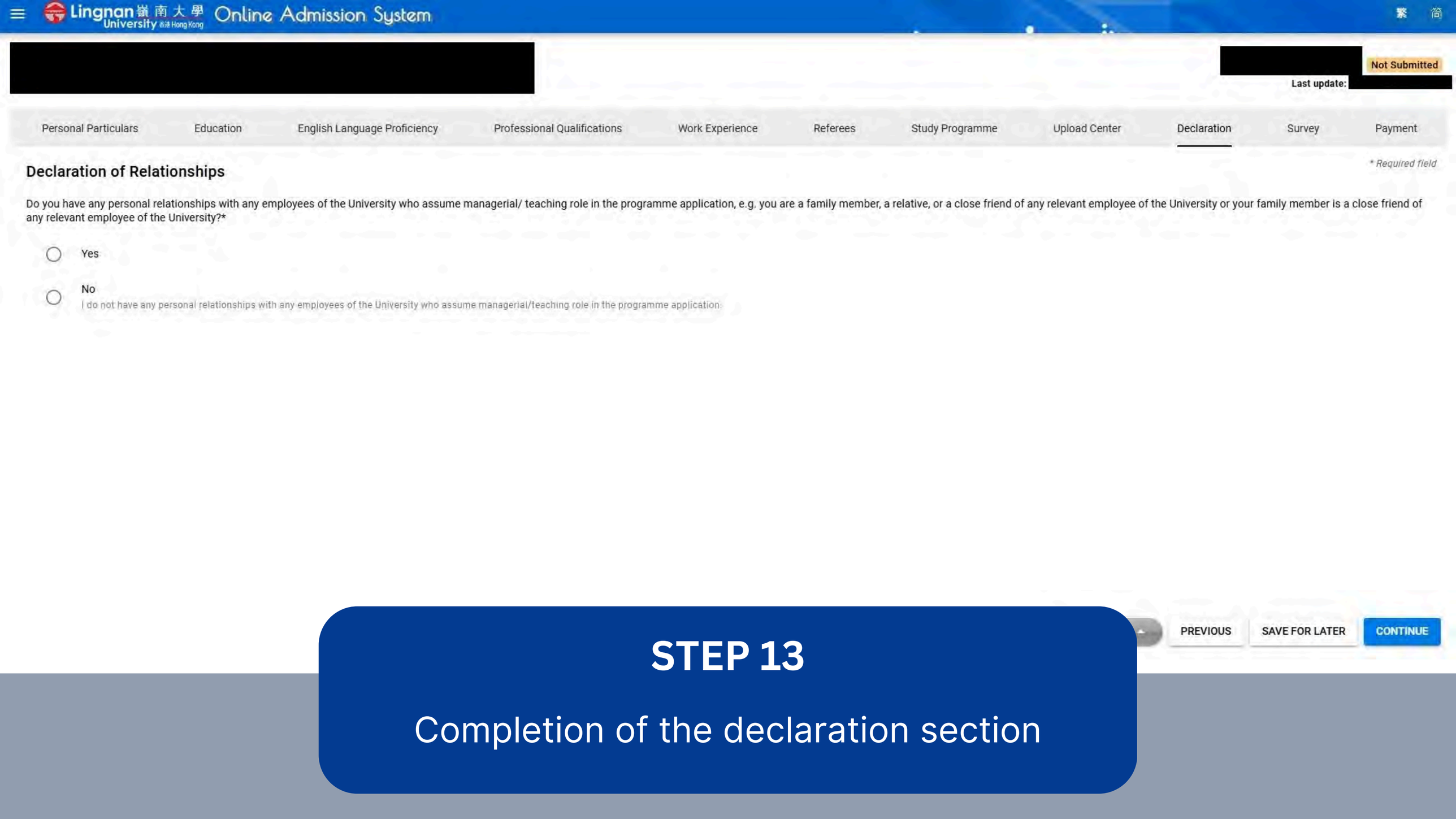
- *Total file size not exceed 50 MB*

ONTINUE

- Identity documents (e.g. Identity card*, passport or other travel document)
- Official transcripts
- English proficiency test report (e.g. IELTS/ TOEFL/ CET6)
- Bachelor's degree certificate/ Graduation certificate
- Verification proof by third-party authorities (for a completed programme)
- Supplementary information
- Other supporting documents to substantiate qualifications in your application

# STEP 12

Upload scanned copies of application-related documents to the system




# STEP 13

Completion of the declaration section

[redacted]

[redacted] Not Submitted

Last update: [redacted]



## Survey

* Required field

1. How do you know this programme? *

**Print newspaper**

- [ ] Ming Pao
- [ ] The Standard
- [ ] Hong Kong Economics Times
- [ ] Headline Daily
- [ ] Recruit
- [ ] South China Morning Post
- [ ] AM730
- [ ] Others (please specify)

**On-line newspaper**

- [ ] Ming Pao Online
- [ ] The Standard Online
- [ ] Sing Tao Daily Online
- [ ] Headline Daily Online
- [ ] Recruit Online
- [ ] South China Morning Post Online
- [ ] AM730 Online
- [ ] Job Market Online
- [ ] Others (please specify)

**From Lingnan University (LU)**

- [ ] LU Website
- [ ] LU Master programmes websites
- [ ] LU Instagram
- [ ] LU Facebook
- [ ] OS World Grad School Tour
- [ ] LU Information Day
- [ ] LU Twitter
- [ ] LU Exhibition/Roadshow
- [ ] LU Student Exchange Programme
- [ ] LU Official Weibo
- [ ] LU Admission Talks at Attending School/Institution
- [ ] LU Direct Email
- [ ] LU Promotion Leaflet / Poster

**Exhibition/ Seminar**

- [ ] School visits/ seminars
- [ ] China Education Expo
- [ ] FPP EDU Media
- [ ] China International Education Exhibition Tour
- [ ] HK Postgraduate Education Expo
- [ ] STAR Education Fair
- [ ] Others (please specify)

**Website/ Advertisement**

- [ ] Baidu
- [ ] Google
- [ ] GTER.net
- [ ] Weibo
- [ ] 中國研究生招生信息網

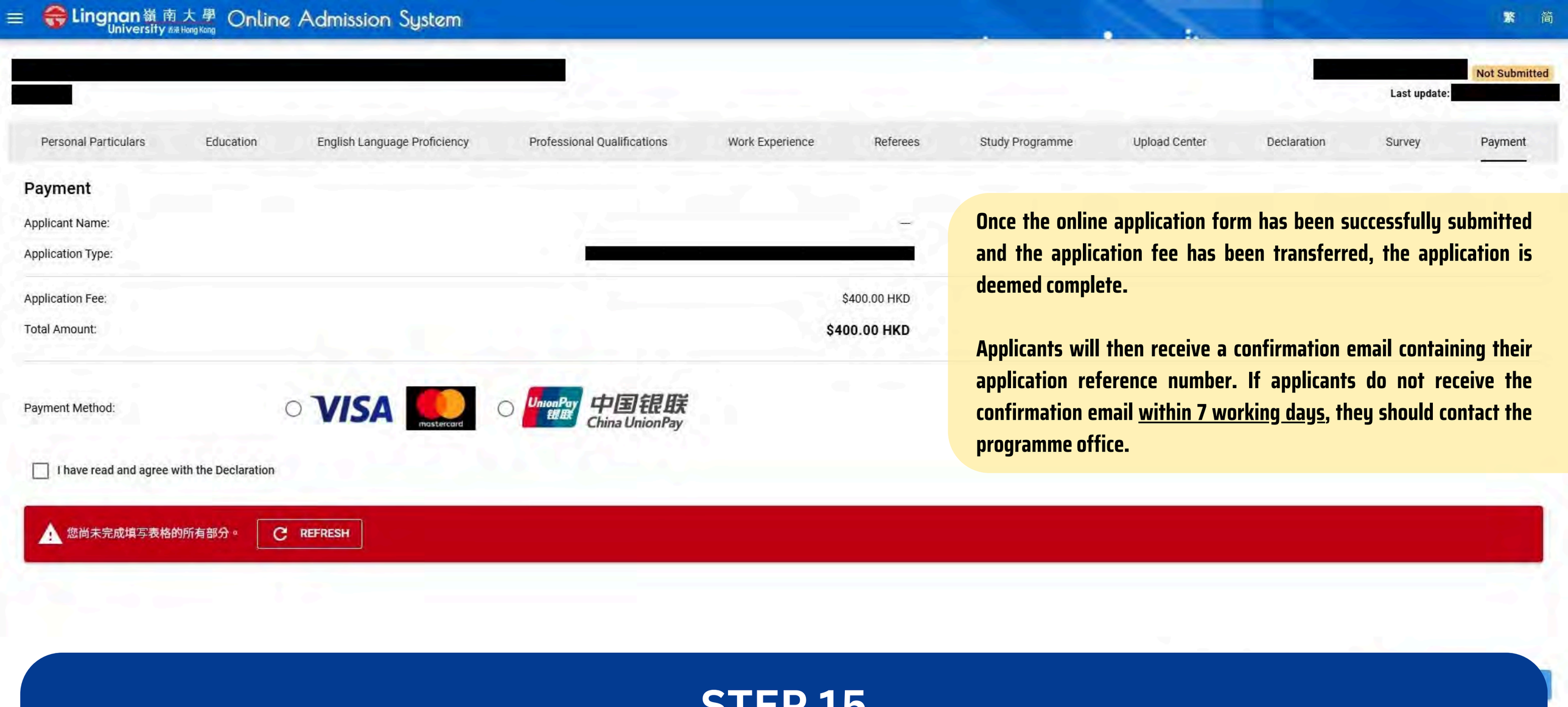
**Recommended by**

- [ ] Friends/ colleagues/ relatives
- [ ] Graduates of this programme

PREVIOUS | SAVE FOR LATER | CONTINUE

# STEP 14

Complete the survey




**Once the online application form has been successfully submitted and the application fee has been transferred, the application is deemed complete.**

**Applicants will then receive a confirmation email containing their application reference number. If applicants do not receive the confirmation email within 7 working days, they should contact the programme office.**

# STEP 15

Pay the application fee by credit card

***Once confirmed, the application fee is non-refundable and non-transferable***

Upon completion of the online application:

- Two referees must submit their recommendation documents by post or via the official email address **(within one month of the applicant submitting their application)**
- The Admissions Committee will commence reviewing applications once all required documents have been received.
- Applicant may be required to attend an interview conducted by the Admissions Committee **(approximately 1-2 weeks after all documents are received)**
- Successful applicants will be notified within approximately **2-3 weeks** of all documents being received.

# Information and Enquiries


(852) 2616 8719 (MScIDA)
(852) 2616 8790 (MScIDAI)
(852) 2616 8265 (MScSCTA)

mscidaadmission@LN.edu.hk (MScIDA)
idai_admission@LN.edu.hk (MScIDAI)
scta_admission@LN.edu.hk (MScSCTA)

Office, G09, G/F,
Wu Jieh Yee Lingnan Hub,
Lingnan University, Tuen Mun, HK