

## Frequently Asked Questions

### 1. How many credits should I take in Year 3 at LU?

The normal study load of a second year or above full-time student in a term should be in the range of 15 to 18 credits and the maximum study load in an academic year should be 33 credits. More details is given in the Academic Regulation on page 17.

### 2. I am directly admitted to Year 3. The maximum credits in my first year is 11 courses. After deducting the pre-assigned courses (CCC8013, CCC8014 and some of the Social Sciences courses), how can I catch up with the other social sciences foundation courses, and start to take the major required and elective courses?

You can enroll courses in each category evenly (social sciences foundation course, major required courses, major elective courses) in Year 3. If you are Major in Economics, you are recommended to take the social sciences foundation course *ECO2101 Introduction to Economics* as early as possible as it is the pre-requisite course for some of the major required/elective courses. You are suggested to take most of the major required courses including the Major required methods course, that is the pre-requisite course for the required course SSC3319 Junior Research Project. Please avoid taking all the Major electives in your final year due to the possible course time clash and insufficient number of courses offering in your final year. Please plan carefully for the courses in Year 3 and Year 4.

### 3. Can I drop the pre-assigned courses?

You are strongly recommended not to drop the pre-assigned courses. For social sciences courses, common core and language courses, please approach the course offering Departments, Core Curriculum and General Education Office (CCGEO) at [ccgeo@Ln.edu.hk](mailto:ccgeo@Ln.edu.hk); Centre for English and Additional Languages at [ceal@Ln.edu.hk](mailto:ceal@Ln.edu.hk); Chinese Language Education and Assessment Centre at [cleac@Ln.edu.hk](mailto:cleac@Ln.edu.hk)

### 4. If I miss the Online Course Registration on 22 August, how can I enroll my courses?

You can add/drop the courses during the Add/Drop period from 29 August – 7 September. If the course(s) is/are full, please complete an Add Drop form obtainable from Registry and seek approval/consideration from the Course Instructor(s) and the Offering Department(s).

### 5. If I cannot hear from my Academic Adviser to approve my Study Plan, whom shall I contact?

Send the email to your Academic Adviser or call him/her again. If you still cannot hear from him/her, please contact the Academic Departments on the contact list of the Academic Adviser.

## **6. Can I take the Major required method course concurrently with SSC3319 Junior Research Project?**

You must take the Major required method course before SSC3319. After completing the two courses, you can opt for the SSC4319 Senior Thesis under the Major elective in the final year.

## **7. Is there any course exemption/substitution arrangement for the required English and Chinese language course for non-local students?**

You can approach the following units: For Chinese language requirement and exemption arrangement, please contact the Chinese Language Education and Assessment Centre (CLEAC), [cleac@ln.edu.hk](mailto:cleac@ln.edu.hk).

For English language requirement and exemption arrangement, please contact the Centre for English and Additional Languages (CEAL), [ceal@ln.edu.hk](mailto:ceal@ln.edu.hk).

## **8. If I want to know about the Exchange Programme, which unit shall I contact?**

Office of Global Education; [oge@ln.edu.hk](mailto:oge@ln.edu.hk)

## **9. Where can I get the information for Minor Programmes and Double Majors?**

Please refer to <https://www.ln.edu.hk/reg/undergraduate-programmes/programme-of-studies/minor-programmes-under-4-year-system>

**For enquiries, please contact the respective units below:**

BSocSc Curriculum, Office of the Faculty of Social Sciences: [bssprog@ln.edu.hk](mailto:bssprog@ln.edu.hk)

Core Curriculum Core Curriculum and General Education Office: [ccgeo@ln.edu.hk](mailto:ccgeo@ln.edu.hk)

Chinese Language Curriculum Chinese Language Education and Assessment Centre (CLEAC): [cleac@ln.edu.hk](mailto:cleac@ln.edu.hk)

English Language Enhancement (ELE) Curriculum Centre for English and Additional Languages (CEAL): [ceal@ln.edu.hk](mailto:ceal@ln.edu.hk)

Course Registration and Regulations, Registry: [registry@ln.edu.hk](mailto:registry@ln.edu.hk)

Account Activation, Login and other IT Problems, Information Technology Services Centre (ITSC): [itsc@ln.edu.hk](mailto:itsc@ln.edu.hk)

Tuition Fee ,Finance Office: [foadmin@ln.edu.hk](mailto:foadmin@ln.edu.hk) ,Office of Student Affairs (OSA): [osa-finance@ln.edu.hk](mailto:osa-finance@ln.edu.hk)

Hostel Application, Office of Student Affairs (OSA): [osa-hostel@ln.edu.hk](mailto:osa-hostel@ln.edu.hk)