

ir Term, 2017-2018 / BUS-2107-1/CCC-8012-2.201805 (CRN:3,34)

Turn editing on

 Announcements

30 May - 5 June

6 June - 12 June

13 June - 19 June

Search forums

Go

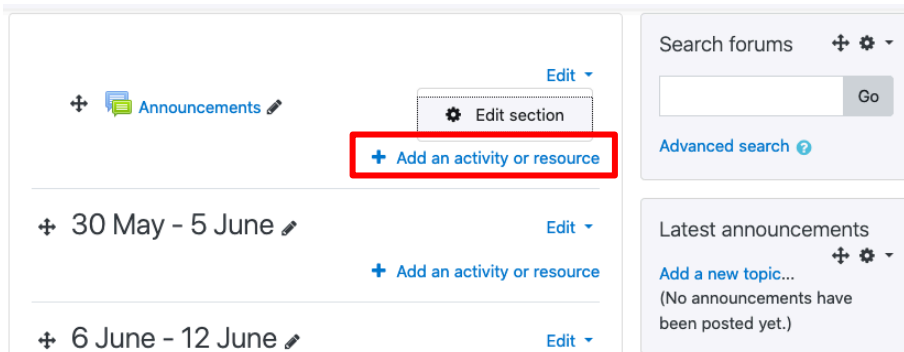
[Advanced search](#) ?

Latest announcements

[Add a new topic...](#)
(No announcements have been posted yet.)

Step 1

Click 'Turn editing on' (top right).



The screenshot shows the Moodle course page with editing mode enabled. The 'Turn editing on' button is highlighted in red in the previous image. In this image, the 'Add an activity or resource' button is highlighted in red. The page shows the 'Announcements' section with three dates: 30 May - 5 June, 6 June - 12 June, and 13 June - 19 June. The 'Add an activity or resource' button is located below the first date. The 'Search forums' and 'Latest announcements' sections are also visible on the right side of the page.

Step 2

Note: You will see a number of icons –hover your mouse pointer over an icon to see what a particular icon is for. You will see '**Add an activity or resource**'.

Add an activity or resource

- Wiki
- Workshop
- Zoom meeting

RESOURCES

- Book
- File
- Folder
- Label
- Leganto reading list
- Page
- URL

The page module enables a teacher to create a web page resource using the text editor. A page can display text, images, sound, video, web links and embedded code, such as Google maps.

Advantages of using the page module rather than the file module include the resource being more accessible (for example to users of mobile devices) and easier to update.

For large amounts of content, it's recommended that a book is used rather than a page.

A page may be used

- To present the terms and conditions of a course or a summary of the course syllabus

Add

Cancel

Step 3

Choose 'Page' and then click 'Add'.

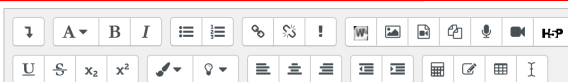
Adding a new Page

Expand all

General

Name

Description



Display description on course page

Step 4

Type the name to describe the link of the page.

Type a brief description in the box.

Step 5

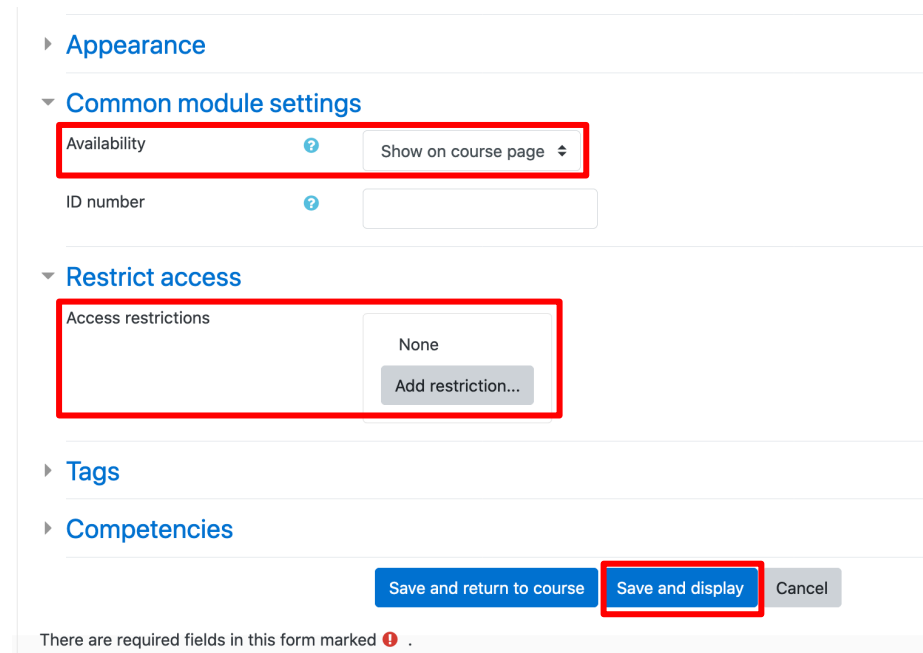
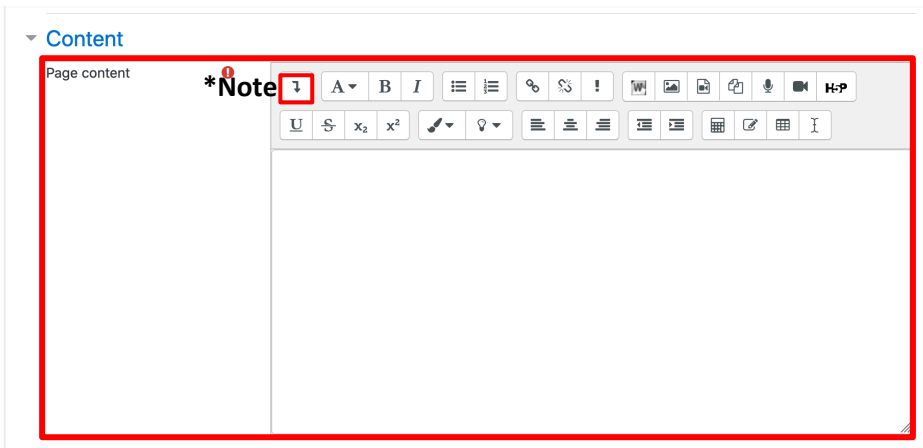
Place the webpage content in the box of “Page content”.

You can cut and paste from various resources.

You can also resize the text window.

Note:

To view them all, click the **Toolbar Toggle**.



Step 6

You may choose ‘*Hide from student*’ under the “Availability” to release it later.

You may also control the access of day range.

Click ‘*Add restriction*’ to show “restrict access option”.
Finally, click ‘*Save and display*’.