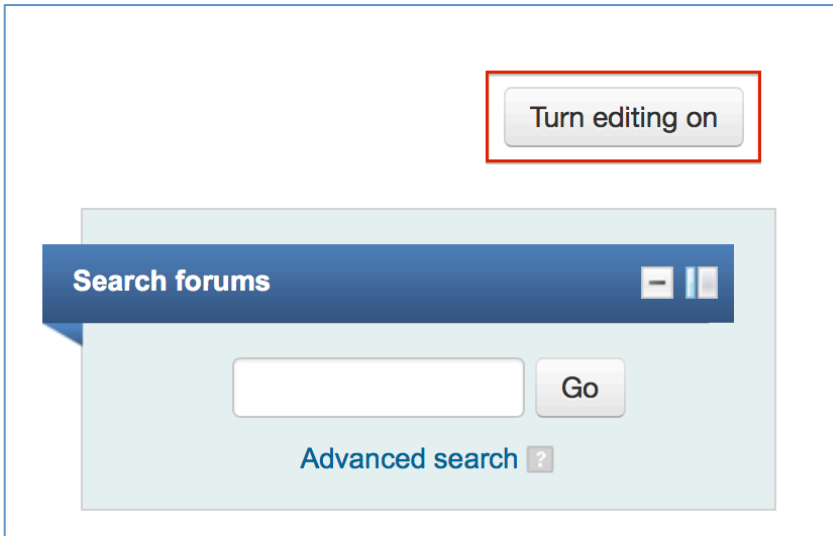


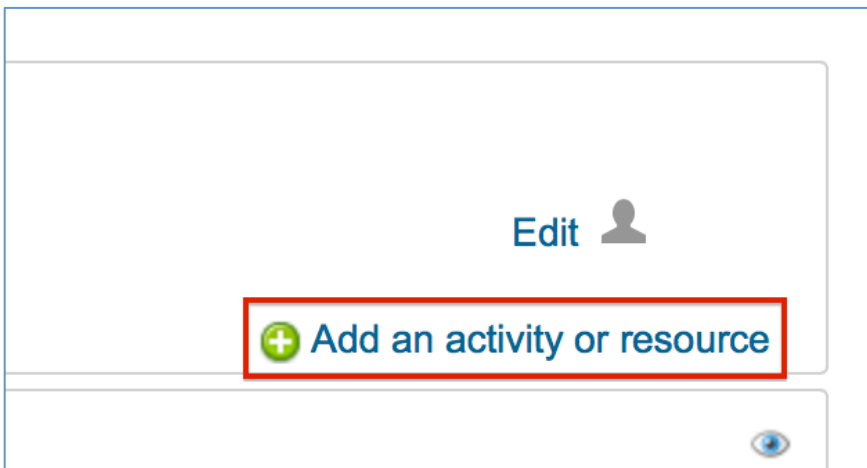
How to create and mark Mahara portfolio assignment in Moodle

Creating Mahara portfolio assignment in Moodle

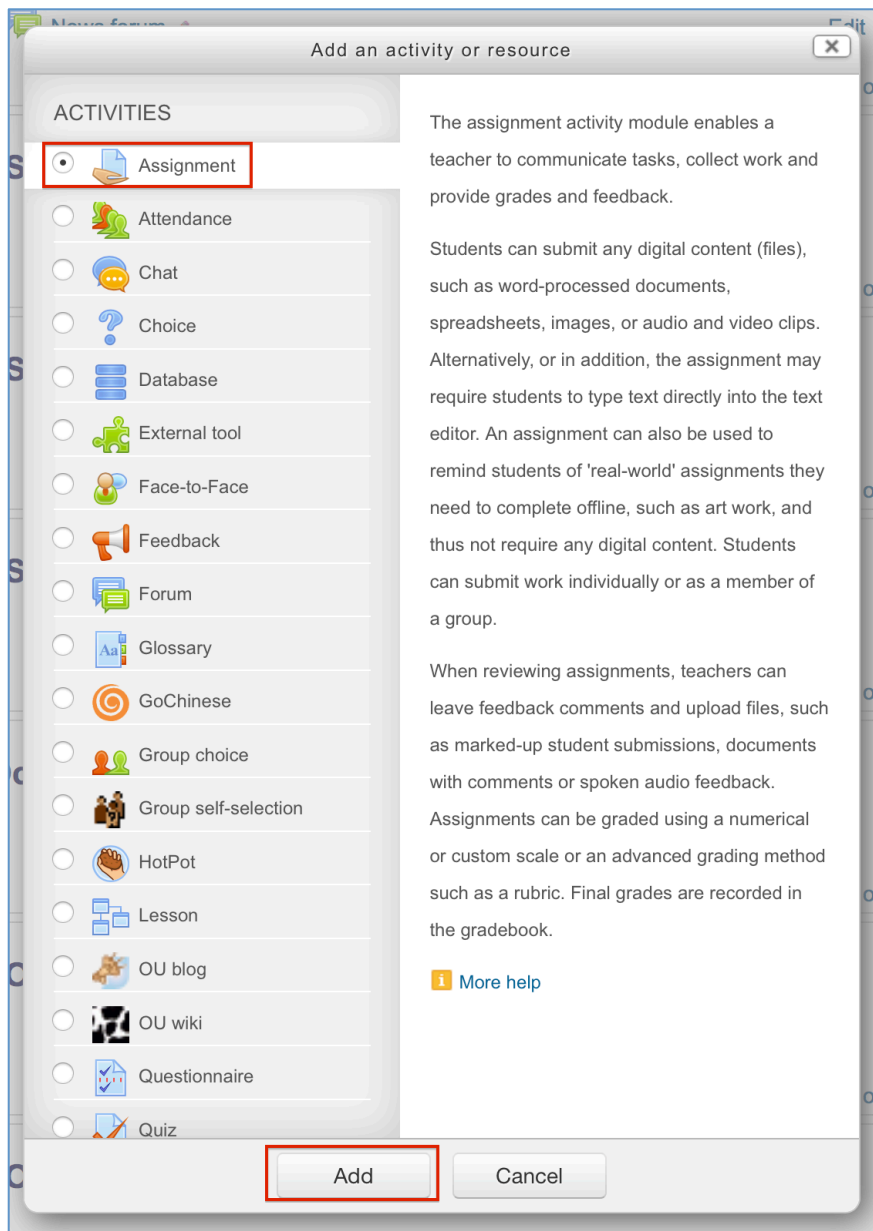
1. Turn editing on.



2. Select '*Add an activity or resource*'.



3. Choose '*Assignment*' to add.



4. Type your assignment name and give a description.
5. Set the available date and due date of the assignment.
6. Set '**Prevent late submissions**' to Yes.
7. Select the maximum grade for the assignment.
8. After finishing setting, press the '**Save and display**' button.

Adding a new Assignment ▢

▶ Expand all

▼ General

Assignment name*

Description

Paragraph **B** *I* **☰** **☷** **☶** **☵** **☲** **☱** **☰** **☷** **☶** **☵** **☲** **☱**

Path: p

Display description on course page

Additional files ▢ Maximum size for new files: 300MB

Files

You can drag and drop files here to add them.

▼ Availability

Allow submissions from 13 July 2016 00:00 Enable

Due date 20 July 2016 00:00 Enable

Cut-off date 13 July 2016 10:45 Enable

Always show description

▼ Submission types

Submission types Mahara portfolio File submissions Online text

Site

Lock submitted pages

Maximum number of uploaded files

Maximum submission size

Word limit Enable

▶ Feedback types

▶ Submission settings

▶ Group submission settings

▶ Notifications

▶ Grade

▶ Common module settings

▶ Restrict access

Save and return to course Save and display Cancel

Marking Mahara portfolio assignment in Moodle

1. Click on the Mahara portfolio assignment activity.
2. Click on '**View x submitted assignments**'.

Separate groups All participants ▾

View 2 submitted assignments

Mahara portfolio assignment

Available from: Tuesday, 11 October 2011, 09:45 AM
Due date: Tuesday, 18 October 2011, 09:45 AM

3. Click on a portfolio title to link to its content in Mahara.

	ticstudent1 ticstudent1	-	My Portfolio assignment Tuesday, 11 October 2011, 10:00 AM	Grade
	ticstudent10 ticstudent10	-		Grade
	ticstudent11 ticstudent11	-		Grade

4. After browsing the content, press the **Back** button (top right) to return to Moodle.
5. Click on '**Grade**' to assign a grade and give feedback to the portfolio.

	ticstudent1 ticstudent1	-	My Portfolio assignment Tuesday, 11 October 2011, 10:00 AM	Grade
	ticstudent10 ticstudent10	-		Grade

6. Press the '**Save changes**' button when done. The grade and feedback will then be automatically released to the portfolio owner.