

Programme and Curriculum Committee (PCC)

A PCC will be set up to monitor the programme. It reports to the Department Board and to the PSC.

Terms of Reference:

1. To take charge of the programme including the programme design, implementation and review of the curriculum, inter alia, the achievement of the intended student learning outcomes;
2. To liaise with teaching staff on programme matters such as course offerings for each year;
3. To liaise with the Registry/School of Graduate Studies on all academic matters including review of academic regulations and confirmation of course assessment results;
4. To review and carry out the admissions policy for the programme; and
5. To deal with all other matters related to the programme.

Membership:

Chairperson	:	Programme Director
Members	:	Head of the Department of Translation Academic/Teaching staff of the department appointed by the Programme Director Two student representatives
Secretary	:	To be appointed by the Chairperson