

## **Board of Examiners**

A Board of Examiners (BOE) will be set up to oversee assessment and examination matters, and make recommendations of students for graduation.

### ***Terms of Reference:***

- a. To maintain the academic standards of the programme;
- b. To approve examination question papers after considering the views and recommendations of External Academic Adviser;
- c. To maintain general supervision of the system of continuous assessment;
- d. To maintain the proper conduct of examinations;
- e. To determine students' examination results;
- f. To assess the progress of students and to report its decisions, including its recommendations for award classification, to the Postgraduate Studies Committee; and
- g. To consider appeals referred to it by the Registrar.

### **Membership:**

Chairperson	:	Programme Director or his/her delegated representative
Members	:	Dean of Arts Head of the Department of Translation All staff involved with the setting and marking of any part of the examinations
Secretary	:	To be appointed by the Chairperson